

AGENDA

Meeting: BRADFORD ON AVON AREA BOARD
Place: St Laurence School, Ashley Rd, Bradford on Avon BA15 1DZ
Date: Wednesday 18 September 2013
Time: 7.00 pm

Including the Parishes of Limpley Stoke, Winsley, Monkton Farleigh, Bradford-on-Avon, Holt, South Wraxall, Wingfield, Westwood, Staverton

The press and public are invited to attend the meeting

The Area Board welcomes and invites contributions from members of the public

ARRIVE EARLY! Refreshments will be available

Please direct any enquiries on this Agenda to Kevin Fielding, on 01249 706612 or email kevin.fielding@wiltshire.gov.uk or Peter Dunford (Bradford on Avon Community Area Manager), direct line 01225 713060 or (email) peter.dunford@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

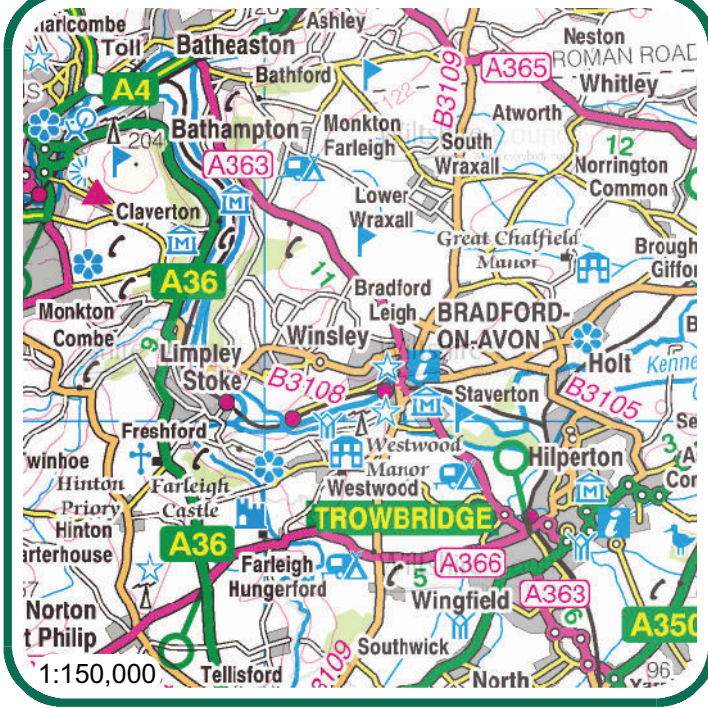
Cllr Rosemary Brown (Chairman) - Bradford
on Avon North
Cllr Trevor Carbin – Holt & Staverton

Cllr Magnus Macdonald - Winsley &
Westwood
Cllr Ian Thorn (Vice Chairman) –
Bradford on Avon South

Items to be considered	Time
<p data-bbox="496 248 887 282" style="text-align: center;">Arrival and Refreshments</p> <p data-bbox="169 322 1166 394">The Bradford on Avon Campus Phase 1 consultation and Pest Control information stand will be on display in the foyer</p> <p data-bbox="169 434 1118 577">The meeting will be attended by Councillor John Thomson (Deputy Leader of the Council and Cabinet Portfolio Holder for Highways, Streetscene and Broadband) and also by the Police and Crime Commissioner for Wiltshire, Angus Macpherson.</p>	6.30pm
<p data-bbox="169 658 834 692">1 Chairman's Welcome & Introductions</p> <p data-bbox="169 759 616 792">2 Apologies for Absence</p> <p data-bbox="169 860 600 896">3 Minutes (<i>Pages 3 - 14</i>)</p> <ul style="list-style-type: none"> <li data-bbox="312 967 1182 1070">i) To approve and sign as a correct record the minutes of the Bradford on Avon Area Board meeting held on 19 June 2013. <li data-bbox="312 1115 1182 1218">ii) To approve and sign as a correct record the minutes of the Bradford on Avon Community Area Transport Group meeting held on 2 September 2013. <p data-bbox="169 1290 624 1323">4 Declarations of Interest</p> <p data-bbox="264 1357 1031 1429">To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p> <p data-bbox="169 1496 1134 1532">5 Chairman's Announcements and Updates (<i>Pages 15 - 28</i>)</p> <ul style="list-style-type: none"> <li data-bbox="360 1563 1190 1706">i) Colonel Llewellyn Palmer Educational Charity inviting applications for funding to help schools, groups and individuals in Bradford on Avon, closing date 27 September 2013. <li data-bbox="360 1711 1182 1783">ii) Wiltshire Core Strategy consultation, closing date 9 October 2013. <li data-bbox="360 1787 751 1821">iii) Pest Control update. <li data-bbox="360 1825 975 1859">iv) What Matters To You? Survey 2013. 	7.00pm
<p data-bbox="264 1933 632 2004">Wiltshire Police Wiltshire Fire and Rescue</p>	

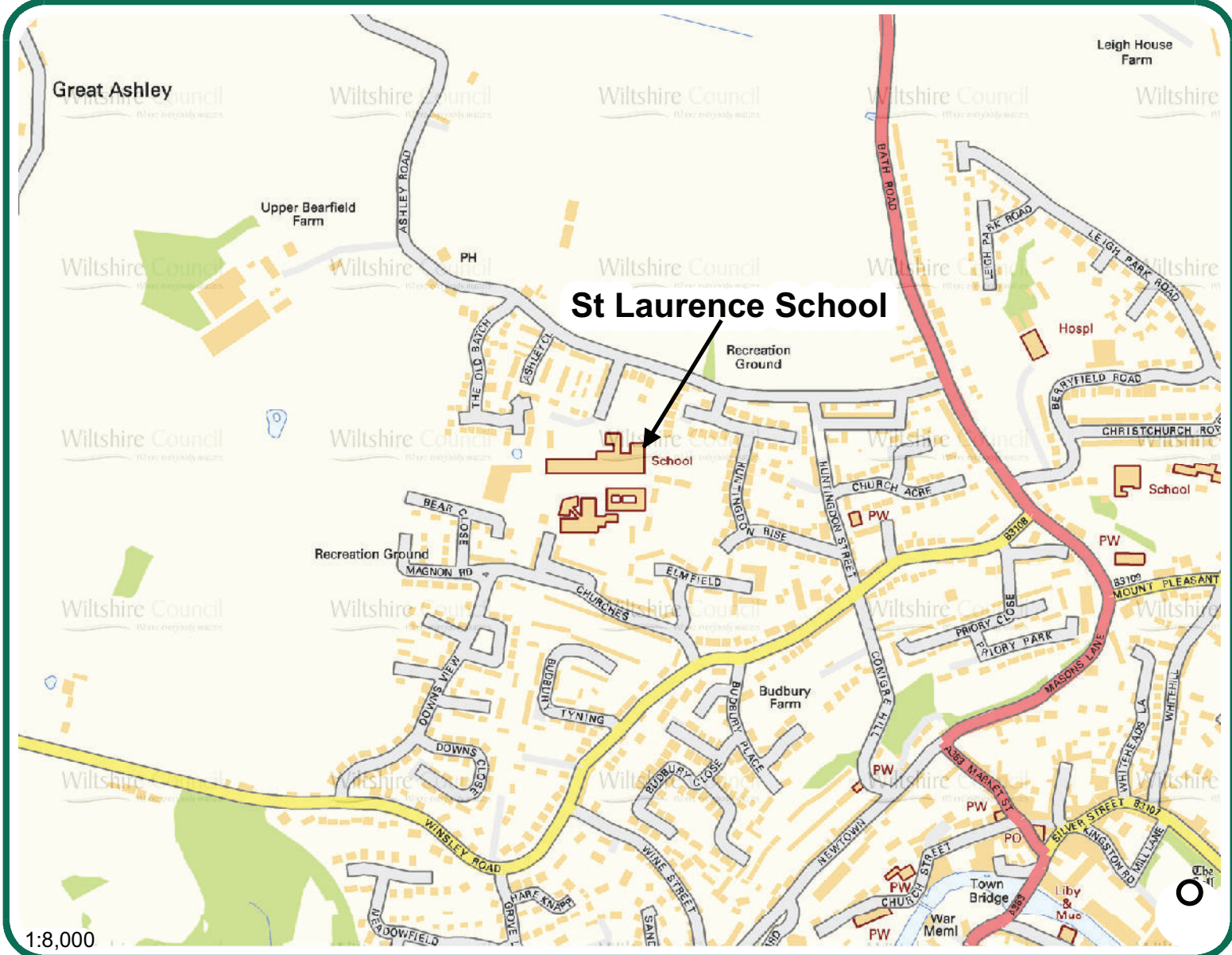
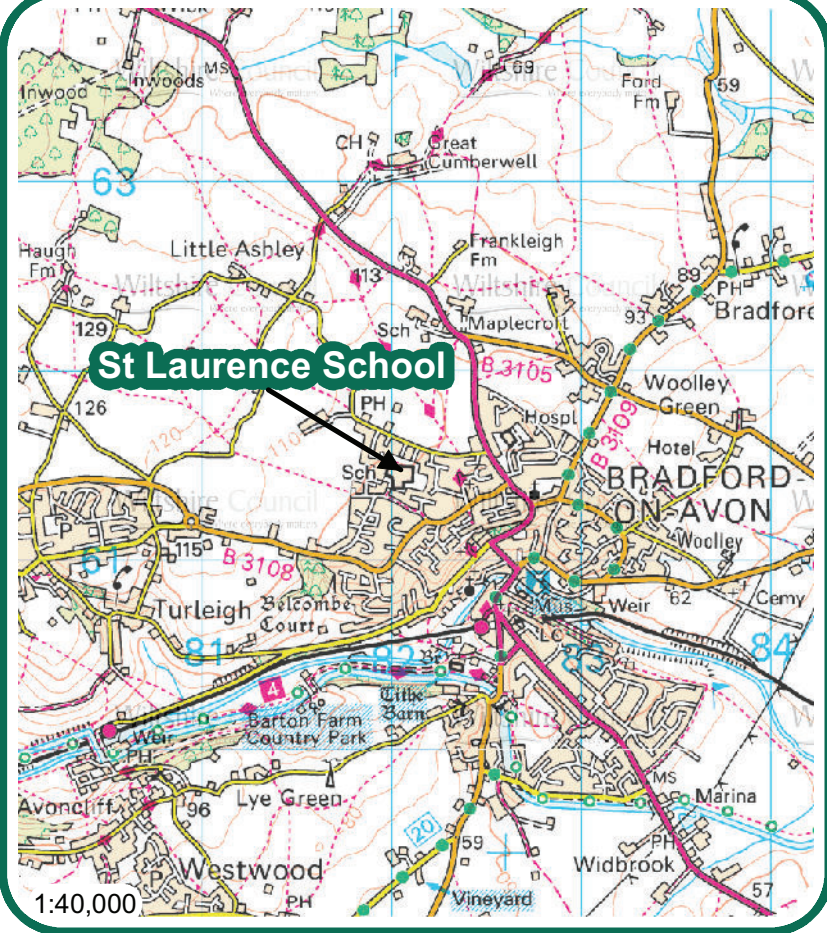
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| 6 | Grants and Funding (<i>Pages 29 - 52</i>) | 7.15pm |
| | <ul style="list-style-type: none">i) BoA Youth Advisory Group requesting £2,850 towards improvements at the Poulton Skate Ramps.ii) Winsley Parish Council requesting £4,000 towards a bus shelter at Bradford Road/ Dane Rise, Winsley.iii) Wiltshire Global Education Centre requesting £1,350 towards a Global Spotlight Competition.iv) Bradford on Avon Friends of Palestine requesting £3,000 towards a visit to Bradford by young Palestinian dancers. | |
| 7 | Evaluation of Wiltshire 20 mph trial sites and Wiltshire Policy on 20 mph (<i>Pages 53 - 64</i>) | 7.30pm |
| | <p>Councillor John Thomson - Deputy Leader and Cabinet Portfolio Holder for Highways, Streetscene and Broadband, Wiltshire Council.</p> <p>Parvis Khansari - Service Director Strategic Services, Wiltshire Council.</p> <p>Allan Parker, Chairman - Westwood Parish Council.</p> | |
| 8 | Wingfield Parish Council - Request for reduction in speed limit from 40 to 30mph | 8.10pm |
| | <p>Councillor Magnus Macdonald.</p> | |
| 9 | Questions to Councillor John Thomson | 8.20pm |
| | <p>Deputy Leader of the Council and Cabinet Portfolio Holder for Highways, Streetscene and Broadband.</p> | |
| 10 | Bradford on Avon Campus - Phase 1 Consultation (<i>Pages 65 - 68</i>) | 8.40pm |
| | <p>Jim Lynch - BoACAN.
Ros Griffiths - Project Manager, Transformation team, Wiltshire Council.</p> | |

11	Local Authority responsibilities for Public Health John Goodall - Associate Director of Public Health, Wiltshire Council.	8.50pm
12	Update on Joint Strategic Needs Assessment Community Profiles (<i>Pages 69 - 70</i>) John Goodall - Associate Director of Public Health, Wiltshire Council.	9.05pm
13	Community Asset Transfer - Nursery Field, Bradford on Avon (<i>Pages 71 - 82</i>) David Moss - Bradford on Avon Preservation Trust.	9.15pm
14	Next Meeting Date <ul style="list-style-type: none"> • Wednesday 20 November at Cereal Partners, Staverton. 	



St Laurence School
Ashley Road
Bradford on Avon
Wiltshire
BA15 1DZ

Wiltshire Council
 Where everybody matters



MINUTES

Meeting: BRADFORD ON AVON AREA BOARD
Place: Westwood Social Club, Lower Westwood BA15 2AP
Date: 19 June 2013
Start Time: 7.00 pm
Finish Time: 9.15 pm

Please direct any enquiries on these minutes to:

Kevin Fielding, Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Rosemary Brown, Cllr Trevor Carbin, Cllr Magnus Macdonald and Cllr Ian Thorn

Wiltshire Council Officers

Peter Dunford – Community Area Manager
Kevin Fielding – Democratic Services Officer
Chris Clark – Area Manager, Local Highways & Streetscene Service
Jen Wilcocks – Community Co-ordinator, Local Highways & Streetscene Service
Andy Cadwallader – Engineer, Local Highways & Streetscene Service
Ian White - Head of Passenger Transport

Town and Parish Councillor

Holt Parish Council – Jane Grant
Monkton Farleigh Parish Council – Matthew Midlane
Westwood Parish Council – Geoff Edwards, Allan Parker
Wingfield Parish Council – Alan Mines
Winsley Parish Council – Pam Bennett

Partners

Wiltshire Police – Inspector Lisette Harvey
Wiltshire PCC – Angus Macpherson (Police & Crime Commissioner)
Bradford on Avon Community Area Network – Jim Lynch, Tony Haffenden & Kim Samouelle
Youth Advisory Group – Kath Brownlee and several young people

Total in attendance: 42

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Election Of Chairman of the Area Board</u></p> <p>Cllr Rosemary Brown was elected Chairman of the Area Board.</p>
2	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to Westwood Social Club, and introduced the Wiltshire councillors who made up the board, as well as the Community Area Manager and Democratic Services Officer.</p> <p>All town, parish, partner and youth representatives in attendance were welcomed by the Chairman.</p>
3	<p><u>Election of the Vice-Chairman of the Area Board</u></p> <p>Cllr Ian Thorn was elected Vice-Chairman of the Area Board.</p>
4	<p><u>Appointments to Working Groups, Task Groups and Outside Bodies</u></p> <p>The following Outside Body Representatives were appointed:</p> <p>Bradford on Avon Community Area Network (BoACAN) - Cllr Ian Thorn.</p> <p>Bradford on Avon Historic Core Zone Project Board – Cllr Ian Thorn.</p> <p>Bradford on Avon Youth Advisory Group (YAG) – Cllr Rosemary Brown & Cllr Trevor Carbin.</p> <p>Community Area Transport Group (CAT-G) – Chairman Cllr Rosemary Brown, all Area Board members to attend.</p> <p>Bradford on Avon Neighbourhood Plan Steering Group – Cllr Ian Thorn.</p> <p>Bradford on Avon Air Quality Alliance Steering Group – Cllr Rosemary Brown (Chairman) & Cllr Ian Thorn.</p> <p>Shadow Campus Operations Board (SCOB) – Cllr Rosemary Brown.</p>
5	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Gwen Allison – Bradford on Avon Town Council, Terry Biles – Westwood Parish Council, Andrew Pearce – Holt Parish Council,</p>

	Mike Franklin – Wiltshire Fire & Rescue Service and Shay Parsons – Climate Friendly Bradford on Avon.
6	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the Bradford on Avon Area Board meeting held on 13 March 2013 were approved and signed as the correct record. • The minutes of the Bradford on Avon Community Area Transport Group meeting held on 3 June 2013 were approved and signed as the correct record. • The minutes of the Bradford on Avon Air Quality Alliance meeting held on 13 June 2013 were approved and signed as the correct record.
7	<p><u>Declarations of Interest</u></p> <p>Agenda item 10ii Community Area Grants, Friends of the Strips – Cllr Rosemary Brown, local resident.</p>
8	<p><u>Delegated Powers</u></p> <p>Decision</p> <ul style="list-style-type: none"> • That in respect of urgent matters that may arise from time to time between meetings of an Area Board, the Community Area Manager, in consultation with the Chairman and Vice Chairman of the Bradford on Avon Area Board, be granted delegated authority to make decisions provided any expenditure does not exceed £1,000 from the budget delegated to the area board. A report explaining the decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the area board to ensure that such decisions are subject to public examination.
9	<p><u>Chairman's Announcements and Updates</u></p> <p>Shadow Community Operations Board update – the report contained in the agenda pack was noted.</p> <p>Neighbourhood Plans update - the report contained in the agenda pack was noted.</p>

	<p>Safeguarding Thresholds - the report contained in the agenda pack was noted.</p> <p>Community Area Grant Scheme 2013/14 - the report tabled on the night was noted.</p> <p>Poulton Recreation Ground and The Strips/Youth Advisory Group consultation on skate ramps and BMX jumps – the report contained in the agenda pack was noted.</p> <p>YAG representatives were in attendance at the meeting and talked about the public consultation carried out regarding planned improvements to the skate ramps at Poulton and the BMX jumps at The Strips.</p> <p>Wiltshire Police - Insp Lisette Harvey gave a verbal presentation.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That three town based Special Constables were soon to join her team. • That there had been a number of shed burglaries in the Bradford on Avon and Holt areas, Wiltshire Police had launched Operation Magpie to combat these thefts. • The public were being encouraged to follow the local Police teams on twitter. <p>Wiltshire Fire and Rescue - the report contained in the agenda pack was noted.</p> <p>NHS Wiltshire - the report contained in the agenda pack was noted.</p> <p>The Chairman thanked everybody for attending and presenting their reports.</p>
10	<p><u>Grants and Funding</u></p> <p>Community Area Grants</p> <p>I. Holt War Memorial Restoration Project were awarded £1,750 capital funding towards the restoration of the village war memorial in time for the centenary of the First World War in 2014.</p> <p><i>Reason</i></p>

The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support to community facilities and to cultural life in the village.

II. Friends of the Strips were awarded £777 capital funding towards the restoration of the woodland on the condition that no further applications from the applicant will be considered in the current financial year.

Reason

The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support for community facilities and nature conservation.

III. The Scouts were awarded £500 capital funding towards maintenance equipment and a secure store at Scout Camp at West Ashton, subject to contributions also being forthcoming from the Trowbridge and Melksham Area Boards.

Reason

The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support for youth and community facilities.

IV. Friends of Woolley were awarded £500 capital funding towards a community noticeboard outside the George Pub.

Reason

The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support for essential community facilities and cultural life.

V. Winsley Parish Council requested £4,000 towards a bus shelter at Dane Rise/ Bradford Road. It was agreed that this application would be considered at the September Community Area Transport Group meeting.

VI. Bradford on Avon Community Sports were awarded £1,350 capital funding towards outdoor table tennis tables as an Olympic legacy project.

Reason

The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support for sport and culture.

	<p>Councillor Initiative Funding</p> <p>I. Councillor Rosemary Brown was awarded £1,500 revenue funding on behalf of the Shadow Campus Operations Board towards the Bradford on Avon Campus Phase 1 Consultation starting September 2013. <i>Reason</i> <i>The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support for community facilities and access to services.</i></p> <p>II. Councillor Rosemary Brown was awarded £200 revenue funding on behalf of the Friends of Barton Farm Group towards the grand opening of the refurbished facilities at Barton Farm and Victory Field childrens' play areas. <i>Reason</i> <i>The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support for community facilities, parks and open spaces.</i></p> <p>Core Funding</p> <p>BoACAN were awarded £9,415 revenue funding in 2013/14 towards community networking, consultation and planning in support of the work of the Area Board.</p> <p>The Chairman commended BoACAN for its sterling community work.</p>
11	<p><u>Introduction to the new Local Highways and Streetscene Service</u></p> <p>Chris Clark, Area Manager, introduced Jen Wilcox as the new Community Co-ordinator and Andy Cadwallader as the Area Engineer in the Local Highways & Street Scene team, with responsibility for Bradford on Avon. Jen's role would be to act as a focus for information, consultation and problem solving regarding the delivery of local highways and street scene services, while Andy will continue to provide technical support on highways matters to the CATG as well as supporting the wider streetscene service. The team will monitor the services provided by the Council's new contractor, Balfour Beatty Living Places.</p> <p>A direct dial contact number is coming but meanwhile the CLARENCE hotline is still operational. Occasional 'sparkle days' would be held to clean up local communities, these can be requested by parish councils through Jen Hiscock.</p> <p>Questions raised included:</p> <ul style="list-style-type: none"> • Are the Parishes aware of the new system? <ul style="list-style-type: none"> a. <i>A series of workshops had been run, which had been set up to give the Parishes all the necessary information on the new system, more</i>

	<p style="text-align: center;"><i>workshops would be run later on in the year.</i></p> <ul style="list-style-type: none"> • Would the Co-ordinator be able to attend the occasional Parish Council Meeting. <ul style="list-style-type: none"> <i>a. Yes and regular contact would be maintained with parish clerks.</i> • Councillor Carbin raised serious concerns regarding grass cutting failings, particularly in Staverton and Hilperton <ul style="list-style-type: none"> <i>a. Yes, there was a backlog of maintenance works but extra staff have been brought in to clear the backlog.</i> <p>The Chairman thanked Chris Clark and his team for attending the meeting.</p>
12	<p><u>Review of Bus Services in the Bradford on Avon Community Area</u></p> <p>Ian White, Head of Passenger Transport at Wiltshire Council, gave a presentation to highlight proposals to review the most infrequently used bus services in Wiltshire with a view to reducing subsidies on some routes.</p> <p>The key impact on the Bradford on Avon community area was a planned reduction in the Zig Zag service, affecting Bradford, Holt and Staverton, which is currently subject to public consultation, deadline 2 August.</p> <p>Points made included:</p> <p>Part of ongoing process of bus service reviews</p> <p>Context;</p> <ul style="list-style-type: none"> • Pressure on public spending increasing year by year. • Financial Plan requirement to make savings. • Contract prices beginning to rise again. • Reviews looking for more financially sustainable ways of meeting needs. <p>Current Zig Zag Service</p> <p>Created by combining several poorly used services to provide new links Tries to meet a variety of different needs;</p> <ul style="list-style-type: none"> • Only service for Holt and Broughton Gifford, and for Gastard.

- Links to Corsham from Melksham and villages.
- Links to Trowbridge and Bradford from Corsham and Atworth.
- Two journeys from the villages to Chippenham.

Use and costs

Remains poorly used;

- 28500 single passenger trips / year.
- Average of only 8 on whole length of each bus journey.
- Use is particularly low north of Melksham.

Expensive to provide;

- Costs £108,000 a year.
- Subsidy for each single passenger trip around £3.70.
- Costs expected to rise when re-tendered.

Proposals

Proposed timetable;

- Reduces cost by using fewer vehicles.
- Retains similar service south of Melksham.
- Fewer journeys north of Melksham, and none to Chippenham.
- But should still meet the needs of many users.

Consultation and next steps

- Letter and information sheet sent out via Area Board managers.
- Questionnaire for bus users – available on the bus and on website.
- Asks for specific information on needs that would not be met.

	<ul style="list-style-type: none"> • Information from consultation considered before decision made. • Invite tenders to operate. • Implementation in January 2014. <p>Comments from the floor included:</p> <ul style="list-style-type: none"> • Bus services like the Zig Zag are vital for people in rural communities. • Vulnerable and young people need safe public transport links. <p>Other Services</p> <ul style="list-style-type: none"> • The 264/265 service is planned to be re-instated as a Bath to Salisbury service, passing through Winsley. Consultation starts on 29 July. • The 98 Town Bus service may be reduced to an hourly service • The 94 service may see a slight reduction in frequency. • The 96 service is very poorly used. <p>The Chairman thanked Ian White for his presentation.</p>
13	<p><u>Evaluation of Westwood 20 mph trial sites</u></p> <p>It was agreed to defer this agenda item until the 18 September meeting, when Cllr John Thomson - Cabinet Member for Highways, Streetscene and Broadband would be in attendance.</p> <p>Westwood Parish Council representatives expressed their frustrations at the length of time it was taking for Wiltshire Councillor to approve its 20MPH policy. The trial period had lasted over two years and has suffered from poor project management. Over this time there has been no Police enforcement of the 20mph zone in the village; the Community Speedwatch programme is also currently halted.</p> <p>Decision</p> <ul style="list-style-type: none"> • It was agreed that a letter would be drafted to Cllr Thomson expressing the Bradford on Avon Area Board's support of Westwood Parish Council and its frustrations in length of time it was taking for Wiltshire Councillor to approve its 20MPH policy.

	<ul style="list-style-type: none"> • It was agreed that a letter would be drafted to Angus Macpherson – Wiltshire Police & Crime Commissioner requesting his support of Westwood Parish Council and its frustrations in length of time it was taking for Wiltshire Councillor to approve its 20MPH policy. <p>The Chairman thanked the representatives of Westwood Parish Council for attending the meeting.</p>
14	<p><u>Future Meeting Dates</u></p> <p>Wednesday 18 September at St Laurence School.</p> <p>Wednesday 20 November at Cereal Partners, Staverton.</p>
15	<p><u>Close</u></p>

Note of Bradford on Avon Community Area Transport Group

Monday 2 September 2013 at County Hall, Trowbridge

Present:

Rosemary Brown, Wiltshire Councillor, Bradford North

Ian Thorn, Wiltshire Councillor, Bradford South

Trevor Carbin, Wiltshire Councillor, Holt and Staverton

Magnus Macdonald, Wiltshire Councillor, Winsley and Westwood

Gwen Allison, Bradford on Avon Town Council

Linda Ladner, Winsley Parish Council

Andrew Pearce, Holt Parish Council

Bob Broadhead, Limpley Stoke Parish Council

Alan Mines, Wingfield Parish Council

Ian Richardson, Westwood Parish Council

John Veal, Monkton Farleigh Parish Council

Philip Wise, Clerk to Monkton Farleigh Parish Council

Ollie Squire, Friends of Woolley

Rosie Meachin, 20s Plenty Bradford on Avon

PC Martin Annetts, Wiltshire Police

Andy Cadwallader, Local Highways and Streetscene, Wiltshire Council

Spencer Drinkwater, Transport Planning, Wiltshire Council

Dave Thomas, Traffic Engineering, Wiltshire Council

Peter Dunford, Bradford on Avon Area Board

1. Apologies:

Shay Parsons, Matthew Midlane

2. Notes of CAT-G meeting on 3 June and matters arising

Notes agreed. All matters arising on agenda.

3. Budget Position

Dave Thomas circulated a budget update sheet to show a BoA CATG budget in 2013/14 of £ 26, 307.85 of which £ 11, 363 was already committed and **£ 14, 944.85 remains unallocated.**

4. Historic Core Zone

Dave Thomas reported that the HCZ Working Group was due to meet this week to consider the detailed designs for the Market Street/ Church Street junction. A 'de-cluttering' of unnecessary road signs and street furniture will be undertaken. Plans will be drawn up for phase 2 at St Margaret's Street/ Frome Road/ Station Car Park.

5. Consultation on proposed Wiltshire 20 mph Policy

Dave Thomas explained that the proposed policy was out for consultation until 20 September. He urged all to read the detail of the policy which is available online at <http://cms.wiltshire.gov.uk/ieDecisionDetails.aspx?id=847> All comments will be considered before a final policy is adopted by the Council. The CAT-G will have an important role in prioritising any applications arising, this process to start at the next meeting in December 2013.

Peter Dunford invited those present to attend the Bradford on Avon Area Board meeting on the evening of 18 September at St Laurence School where the proposed policy will be discussed in detail in the presence of Portfolio Holder for Highways, Councillor John Thomson, and the Police and Crime Commissioner, Angus Macpherson.

Comments were made by the 20 is Plenty group that the Wiltshire policy is not in line with Government guidance and best practice; also that a town-wide not piece-meal policy should be adopted.

Early interest in 20 mph zones and limits was expressed by a number of communities, including Woolley, Turleigh, Monkton Farleigh, Wingfield and Bradford on Avon itself.

In view of the proposal that resources would only allow for a maximum of 2 schemes to be pursued per community area per annum, it was agreed that robust processes for the receipt and scoring of expressions of interest would be needed to ensure that community priorities were fairly addressed and that limited resources were being appropriately deployed across the community area.

Dave Thomas estimated that the designation process for a 20 mph zone or limit would be in the region of £ 5, 000 per scheme.

AGREED: Dave Thomas to devise a Wiltshire-wide process to receive applications and to assess bids from communities for 20 mph zones and limits

6. Speed Limit Review on C and Unclassified Roads

The C225 and C213 roads had been reviewed and the recommendations arising were for no change. The parish councils in the affected villages of Monkton Farleigh and Limpley Stoke were unhappy with these decisions and were now taking the opportunity to make representations to Councillor Thomson.

Dave Thomas reported that Councillor Thomson had agreed to devolve centrally-held resources to the CATGs for future speed limit reviews. These monies were not tied to this use, however, they could be deployed as the CAT-G saw fit.

The BoA CATG had originally agreed to review the C217 and C224 roads at Cock Hill/ Westwood and Bradford Leigh/ Holt, but in the light of the chances of 'success' in achieving reduced speed limits and the cost of £ 2, 500 per review and other competing budgetary pressures, it was **AGREED not to proceed with these reviews.**

7. Re-launch of Community Speedwatch

Dave Thomas reminded the group that Community Speedwatch would be re-launched on 16 September at an event at Police Headquarters in Devizes to which many had been invited. The Police and Crime Commissioner has prioritised this scheme and has found resources to appoint 2 new staff members to administrate it.

Dates for Community Speed Watch volunteer training will be rolled out in October and November 2013. Training will also be provided by the Roads Policing Unit to give volunteers an opportunity to meet with members of the Roads Policing team, including senior officers, and to find out more about the role of Roads Policing in Wiltshire and how the valuable work of CSW volunteers fits into the overall speed management strategy across the county.

8. Update on Traffic Survey of Holt and Bradford on Avon

Spencer Drinkwater reported that there had been a delay in receiving the results of the survey due to the volume of data collected. The 'headlines' would be available by the time Allan Creedy reports on the findings to the steering group of the Bradford on Avon Air Quality Alliance in early October.

9. **Bath Low Emission Zone**

Spencer Drinkwater reported that a further roundtable meeting had been called by B&NES Council in October at which further details of the LEZ feasibility study should be reported.

10. **Outcome of Substantive Highways Scheme 2013**

Spencer Drinkwater announced that both BoA CAT-G schemes had scored highly and had been successful in the competitive process. After a period for representations, these decisions will be confirmed by the Cabinet Portfolio Holder on 10 September:

Pedestrian crossing, Woolley Green (ranked 1st)
Footways, Lower Stoke (ranked 3rd)

11. **Update on CAT-G priority projects**

- i) **Newtown, Bradford on Avon – bollards**
Road closure booked for 4th November for 3 days. Balfour Beatty to confirm programme. 'Bendy' bollard to be installed
ACTION: Councillor Thorn requested a detailed drawing of the scheme
- ii) **Limpley Stoke – Lower Stoke - feasibility study**
Substantive bid successful but awaiting Cabinet Member sign off.
- iii) **South Wraxall – gateways resurfacing**
Site 1 complete. Site 2 works ordered. Awaiting programme from Balfour Beatty.
- iv) **Treenwood Industrial Estate**
The problem is conflict between vehicles emerging from Sainsbury car park on oncoming vehicles moving past parked cars on Spencers Orchard. The solution is the removal of parked cars by using waiting restrictions. This would need to be endorsed by the Town Council and put forward through the annual waiting restriction review process (by Christmas).

12. **Other urgent highways and transport matters**

- i) Church Street, Bradford on Avon – residents parking zone request
- ii) Silver Street, Bradford on Avon – residents parking request
Requests are with Network Management team (Alister Storey).
- iii) Bath Road, Bradford on Avon – pedestrian crossing to Christchurch School

This is linked to an update of the School Travel Plan which is still awaited (it is understood this has moved forward). Timing changes to the existing signal controlled crossing are awaited to make it more responsive to pedestrian demand. An additional crossing to the north side of Berryfield Road (in the area where the school crossing patrol operates) has been requested but this needs to be confirmed in the STP before further action is taken. Simon Fisher, Town Councillor, now a member of this group.

- iv) Berryfield Road, Bradford on Avon – traffic calming
This is linked to Christchurch School travel plan. See above.
- v) Moulton Drive, Bradford on Avon – yellow lining/ speed indicator device
The SID will be deployed at this location on an occasional basis to reflect the speeding issue.
- vi) Winsley Road, Bradford on Avon – speeding near Grove Leaze
Metrocount confirms speeding issue, eligible for Community Speedwatch.
- vii) Winsley Road, Bradford on Avon- pedestrian crossing near Huntingdon Street/ Co-op
Site meeting held to discuss options. Pedestrian and vehicle counts ordered. Will be done in September when children have returned to school.
- viii) A363 Cumberwell/ Ashley Lane, Bradford on Avon – accident blackspot
Location identified on Countywide collision cluster site list. Investigation of collision type ongoing.
- ix) White Hill, Bradford on Avon – enforcement of Access Only restrictions
Additional signing at top of hill has been suggested. 2 new signs and associated electrics will cost £ 3, 000. CATG to decide whether to fund.
- x) Kingston Mill, Bradford on Avon – adoption of road
Remedial list agreed with Developer. Action is with the developer to undertake remedials which would then allow a Part 2 agreement to be signed. This would allow Wiltshire Council to then promote TRO's in the area.
- xi) Kingston Farm, Bradford on Avon – temporary closure of Cemetery Lane
Closure can be linked to Kingston Farm development (developer funds) to assess impact before deciding whether to make the closure permanent. Alternatively temporary closure could be pursued in advance of development but would have to be funded by the CATG. Concern was raised regarding a possible impact of the closure on Woolley Street and the need for new warning signs 'unsuitable for heavy goods vehicles'. SatNav companies need to amend software in line with Wiltshire Freight Portal.
ACTION: Friends of Woolley to discuss further with Dave Thomas
- xii) Holt Road to Springfield, Bradford on Avon – pedestrian safety
Being dealt with as part of the Kingston Farm development.

- xiii) Widbrook, Bradford on Avon – road safety
Revised chevron boards at the bend are to be provided through the ad hoc sign budget.
- xiv) Palmer Drive, Bradford on Avon – poor footpaths on list for action
- xv) Downs View, Bradford on Avon – parking on grass
Replacement wooden bollards to be installed, awaiting quote.
- xvi) Huntingdon Rise, Bradford on Avon – driving over grass verge
Recommended solution is in situ concrete over run apron along back of kerb.
Estimated cost is £2,000. CATG to decide whether to fund.
- xvii) Masons Lane Bradford on Avon – road closure 11 – 22 November
Closure is to allow for tree maintenance by private owner.
- xviii) Bridge Street, Bradford on Avon – Request for yellow box markings
Following discussion it was generally agreed that the proposal would run counter to the ethos of the Historic Core Zone where road markings will be removed where at all possible as part of the traffic calming and streetscene enhancement.
- xix) Holt Manor - removal of illegal bollards and signs
Remains in legal dispute between Mr Harris and Wiltshire Council
- xx) Holt – review of road signs at eastern end
Requires signing to warn of school and children crossing
- xxi) Limpley Stoke – speeding on Woods Hill
Metrocount done. Results are with the Parish council to consider their next action.
- xxii) Limpley Stoke – priority right of way signing at railway bridge
Location identified on countywide collision cluster site list. Investigation of collision type ongoing. Shuttle working traffic signal option – CATG to consider funding feasibility study. Vegetation blocking signs. Traffic from Bath direction not waiting. Possibly a substantive bid for a future round.
- xxiii) Monkton Farleigh – bus stop
Site meeting held and options discussed. Favoured action to be to alter the route of the bus and move the pick up point when service re tendered. Action with Parish Council.
- xxiv) Monkton Farleigh – A363 junction
Topo survey complete and drawings showing visibility splays are with the Parish Council for consideration. Improved visibility is dependent on land in 3rd party ownership being made available. Parish Council to consider an approach to the land owner.
- xxv) South Wraxall – road safety at B3109 Wild Cross junction

There have been no recorded injury collisions at the B3109 Wildcross or Lower Wraxall junctions in the last six years to 30/04/2013. Historically there have been injury collisions at both junctions and it is likely that non injury collisions continue to occur on an occasional basis, most of the recorded collisions are generally associated with the poor visibility from the side roads, but the collisions often appear to involve vehicles on the main road that are approaching from the side with the comparatively better visibility. Currently, drivers (most of whom are likely to be local) proceed with a high level of caution and whilst improved sightlines could be generally beneficial, any improvements will require careful consideration.

- xxvi) Staverton – on street parking
Meeting with Parish Council and Mr Carbin has taken place. Next stage is the formal advert of agreed proposals.
- xxvii) Staverton – speeding on New Terrace
A metrocount will be the first step necessary to confirm the speeding issue.
- xxviii) Staverton – Road safety from Slip Way turning into Marina Drive
Was looked at as part of waiting restriction site visit. Junction to be covered by proposed waiting restrictions. Give way markings required.
- xxix) Westwood – pavement survey
Ian Richardson reported that this is mostly complete now.
- xxx) Westwood – extension of virtual pavement opposite New Inn PH
Site meeting held, design complete. Awaiting information from Balfour Beatty to establish if a road closure is required to facilitate the works. Estimate £2,000 to £3,000. CATG to consider funding works at its next meeting.
- xxxi) Westwood – on carriageway footpath at Iford end of village
Site meeting held on 23rd August. A design and costing for a footway is underway.
- xxxii) Wingfield – measures to control speeding
Discussions ongoing. This matter has been escalated to the Area Board meeting in September at the request of the Parish Council.
- xxxiii) Wingfield - petition from Mrs Novotni re. pavement from Trowle Farm Lane to Loves Lane
Wingfield Parish Council is still considering the matter; has currently not agreed to match fund the scheme.
- xxxiv) Winsley – bus shelter at Dane Rise/ Turleigh
A proposal for funding was circulated and was generally supported. The Parish Council confirmed that they would be responsible for maintenance and insurance of the shelter. The wooden materials were designed to fit in with the historic environment although an aluminium/ glass shelter would cost half the price. As this is highway land no planning permission is required. The Passenger Transport Unit at Wiltshire Council is supportive subject to confirmation from First Bus that the shelter

remains on the bus route. It was agreed that the CAT-G budget was too restrained with other priorities to fund this project.

ACTION: Refer to Area Board for funding

xxxv) Winsley – parking restrictions to control conflict with buses

The buses have had problems negotiating the old part of the village due to on-street car parking and this has resulted in the bus company threatening to change the bus route through the village. Jamie Mundy from Wiltshire Highways is recommending new yellow lining in the affected areas to help resolve this issue.

13. Dropped Kerb programme

Andy Cadwallader reported that 2 kerbs at Priory Close remain on the list from last year awaiting implementation at a cost of £ 620 each or £ 1, 240 a pair. A request at Downs View is now top of the list for funding. A decision needed to be made whether a matched funded dropped kerb programme would be instigated this year, as before.

ACTION: A letter from the CAT-G to Parish Councils offering to match fund dropped kerbs in 2013/14

14. Any Other Highways Business

Sign decluttering – a letter had been issued to all parish councils from Councillor Thomson inviting them to identify surplus signs, road markings and other street furniture for removal. The same letter set out a new procedure for Minor Signing requests which would now be dealt with as a standing item by the CATG groups.

Holt – request for Speed Indicator Device near the Shop. Requires a metrocount as a first step.

15. **Date of Next Meeting – Monday 2 December 2013, County Hall at 4pm**

FUNDING FOR Bradford on Avon

The Colonel William Llewellyn Palmer Educational Charity is now inviting applications for funding to help schools, groups and individuals in Bradford on Avon.

If you have a project that meets any of the following criteria you are eligible to apply.

1. To promote the education of children and young people attending schools maintained by the Local Education Authority in Bradford on Avon and grant-maintained schools in Bradford on Avon.
2. To promote the education of children and young people under the age of 25 who have attended schools or are resident in Bradford on Avon and need financial assistance.
3. To provide facilities in the interests of social welfare for the recreation and other leisure time occupation of the children and young people of Bradford on Avon.

Generally awards are not normally approved where provision or suitable alternative provision is available from public funds. This includes school/college fees and transport costs.

How to Apply

Application forms are now available from Wiltshire Council's website at

<http://www.wiltshire.gov.uk/schoolseducationandlearning/schoolsandcolleges/parentadvice/educationgrants/educationaltrustfunds.htm>.

If you would like one sent or emailed to you please contact Sue Jeffreys:

Telephone - 01225 718449 or E-mail - educationaltrusts@wiltshire.gov.uk

All applications need to be completed and returned with supporting paperwork by **Friday 27 September 2013**.

Applications will be considered in October and applicants will be notified by the end of October.

It is important to note that the Charity's funds are limited and even if your application meets the terms of the Trust there is no guarantee that an award will be approved. Applicants should also bear in mind that the first priority for the Trust is the maintenance of the Sladesbrook Recreation Ground and Allotments – if any urgent work is required, as has happened in the past, it will reduce the total funding available for beneficiaries.

Bradford on Avon Area Board, 18 September 2013

Chairmans' Announcement

Core Strategy Consultation

People in Wiltshire are being given the chance to have their say on changes to a strategy which is designed to make sure that their communities are developed in an appropriate way in the future.

Following the Examination in Public of the Wiltshire Core Strategy, which concluded 18 July 2013, changes to the document are being consulted on before the independent government inspector assesses them and completes his report.

The inspector has also requested the council invites comments on the implications that the recent ministerial statements relating to wind farm development and planning practice guidance for renewable and low carbon energy may have on the core strategy.

The consultation will run for six weeks from 27 August 2013 to 9 October 2013 and full details can be found on the Wiltshire Core Strategy Examination page on the council's website, council offices and libraries.

Cabinet member for strategic planning, Toby Sturgis, said: "The Wiltshire Core Strategy is a vital document which will shape communities and ensure they grow in an appropriate and managed way. The inspector has examined the strategy in public and as the document has evolved during this examination, we have updated it to reflect the proposed changes.

"We would like to thank everyone who has commented on and helped shape the core strategy so far and now welcome people's views again on the matters being raised through this latest consultation"

To comment, people should visit:

www.wiltshire.gov.uk/wiltshirecorestrategyexamination

Bradford on Avon Area Board, 18 September 2013

Chairmans' Announcement

Pest Control Update

Wiltshire Council's Pest Control team are pleased to be able to visit the Area Board meetings to offer advice on the services available to the general public, local businesses, Parish Councils, and Town Councils. The Pest Control team covers the whole of Wiltshire with all officers fully trained to deal with a wide variety of public health pests.

A recent study by the Chartered Institute of Environmental Health¹ asking residents their views on pest control found that 85% of those questioned believe that their pest control department is an important part of public health protection in their area.

The pest control team provides treatments for Rats, Mice, Wasps, Fleas, Bedbugs, Clusterflies, Carpet Moth, Squirrels, and Cockroaches. In order to ensure the service is accessible to all the community discounts of up to 50% are offered for certain means tested benefit.

To give you an idea of the number of pests we deal with, during the winter of 2012/13 we treated just fewer than 1000 rodent problems and in August 2013 we treated 514 wasp nests affecting homes and businesses in Wiltshire.

Pest control officers work closely with Environmental Health Officers often identifying vulnerable residents who may require further assistance and referring the customer to other services.

If you or someone in your community has a pest problem advice and information can be found on the web pages

[/www.wiltshire.gov.uk/communityandliving/publicprotection/pestcontrol.](http://www.wiltshire.gov.uk/communityandliving/publicprotection/pestcontrol)

We can be contacted via our on-line [pest control enquiry form](#) or through the Councils 0300 4560100 telephone number.

¹ <http://cieh.org/WorkArea/linkit.aspx?LinkIdentifier=id&ItemID=46952>

Bradford on Avon Area Board, 18 September 2013

Chairmans' Announcement

What Matters to You? 2013 Survey

Dear Wiltshire Resident,

**A personal invitation from the Leader of Wiltshire Council:
Councillor Jane Scott OBE**

I am writing to invite you to take part in the 2013 'What Matters to You?' survey – I do hope you will take part.

Wiltshire Council and its partners are committed to developing and delivering services that reflect the differing needs of local communities. With this in mind, I invite you to complete our resident's survey "What matters to you?"

I hope you are able to spare a few moments to complete the survey. Your comments and input are very important and will help us to shape the future of your local area.

To start the survey click the button below, or use the link below that:



<http://www.wiltshire.gov.uk/whatmatterstoyou2013online.htm>

For more information about this survey, please visit:

<http://www.wiltshire.gov.uk/whatmatterstoyou.htm>

A full report will be produced once the results of the survey have been analysed. The report will be publicly available on the council website www.wiltshire.gov.uk

Please note that if for any reason the above link does not appear to work please instead just copy and paste it into your browser.

Yours faithfully

Jane Scott OBE
Leader of Wiltshire Council



Bradford-on-Avon Area Board September 2013

Neighbourhood Policing

Current NPT Priorities

Up-to-date information about Neighbourhood Policing Teams (NPTs) including profiles, priorities and forthcoming community consultation events can be found on the Wiltshire Police website www.wiltshire.police.uk

Team News

Both PS James Brain and PS Jim Suter continue to manage the NPT & engage with the community as well as our partners.

The following officers from the NPT covering Bradford-on-Avon:

PC Martin Annetts

PC Lee Pelling

PCSO Joe Leeds and

PCSO Andrew MacLachlan.

Overview – N.B. at the time of writing this report up to date data is not available. Any figures quoted in the report are from the force’s ‘Quick View Performance’ report for 1 April to 30 August 2013.

1 The reported ‘all crime’ figure for the Trowbridge Sector is a 5% reduction on the previous year. The Sector is one of few in Wiltshire Police to currently show a sustained improvement in this category.

2 Of the Home Office group that covers ‘Violence Against the Person’, there is a 13.6% reduction of such reported crimes.

Operation Exit still continues particularly, in the town, on a Saturday night. This is led by the NPT with a focus of high visibility and crime prevention.

3 There has been a significant reduction in vehicle crime from the beginning of the financial year. There is a 32.7% reduction compared to the same period of time last year.

It is still necessary though to highlight that there is a real need to secure vehicles and keep personal property out of sight.

A common theme for car users/owners is that vehicles have been broken into when parked around the town area overnight.

Sat Navs have been stolen. A good indicator that a Sat Nav is in the glovebox is the mark left by the holder on the glass. It is advised to use a purpose designed heavy mat that sits in the windscreen as opposed to sticking the holder to the glass or to wipe the windscreen after use.

These suggestions may make an opportunity for a thief less likely!

4 Operation Harness is a Wiltshire Police led operation to promote our engagement with local communities through organised days of action.

The operation utilises staff and officers from a wide range of departments and endorses key messages to local communities.

The key message of community engagement is further endorsed through the support from our partners within the wider community and Wiltshire Police welcomes the involvement of our partnership agencies.

We aim to keep all Area Boards and partner agencies up to date with the results of each Operation Harness activity and welcome suggestions from them about future activity in their locations.

- 5 The key concern, at this time of writing, however is the increase in burglary dwellings as opposed to non-dwellings (i.e. sheds, garages) where there is a steady reduction.

Houses being broken into is a concern and Operation Magpie2 is running on a weekly basis to combat this. At present there is a 16.2% increase in such burglaries compared to the same period last year.

Key prevention messages remain as:

- Secure your property
- Mark your property
- Record details of identifiable property and/or take photos of your belongings. This gives the police more of a chance to identify stolen property.

The website www.immobilise.com can be used to record these details and may even prevent offenders taking the item in the first place. Check on-line for this site and consider using it.

- Move garden furniture so it cannot be used to climb to windows or roofs
- Report suspicions to the police

- 6 One plug

Follow Sergeant Brain, Sergeant Suter & I on Twitter.

Twitter is proving a great way to get to know us & promote engagement over this social medium. You also get a flavour of our daily activity.

The Twitter addresses are:

@LisetteHarvey
@SgtJimSuter
@Sgt2517Brain

- 7 By way of a final comment though, I wish to thank all the community for its interaction with the team and Wiltshire Police. We are all part of the community and we need to work together to prevent crime and disorder. The continued support is greatly appreciated.

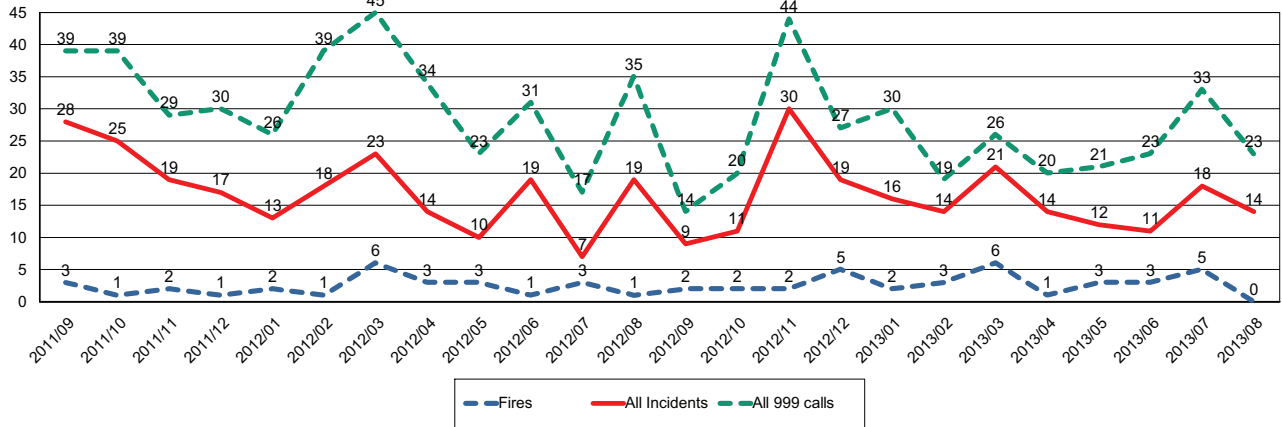
Lisette Harvey
Sector Commander
2 September 2013



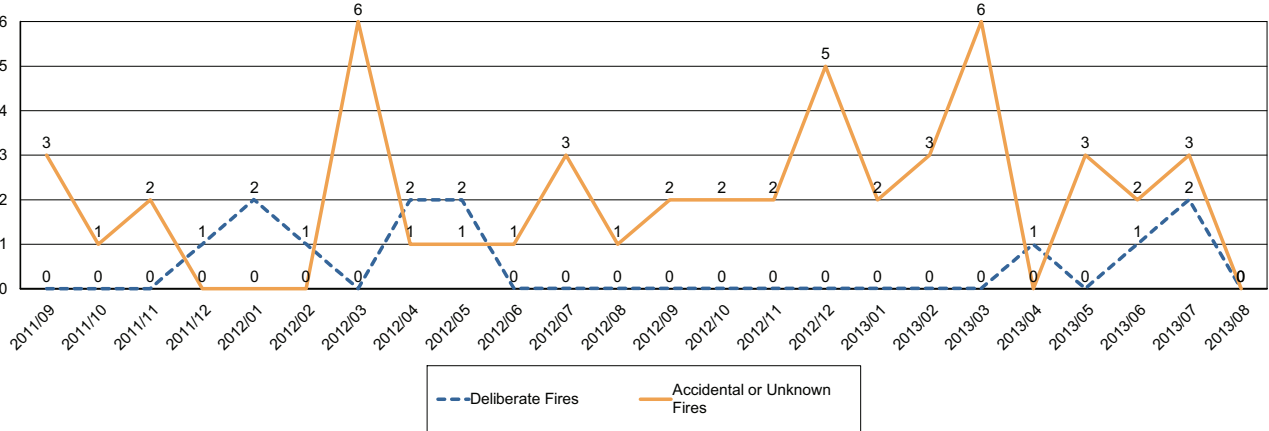
Report for Bradford on Avon Area Board

The following is an update of Fire and Rescue Service activity up to and including August. It has been prepared using the latest information and is subject to change.

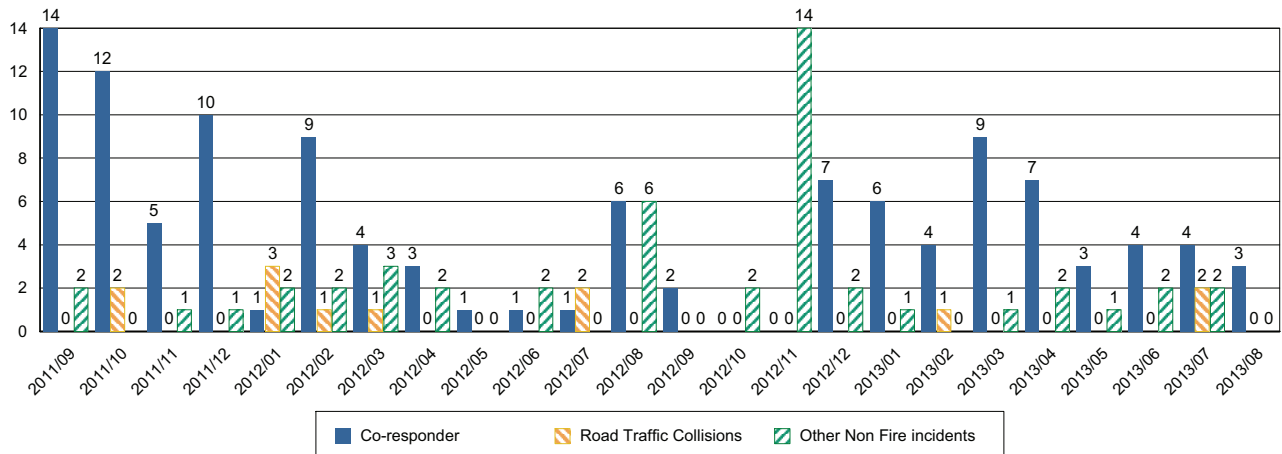
Incidents and Calls



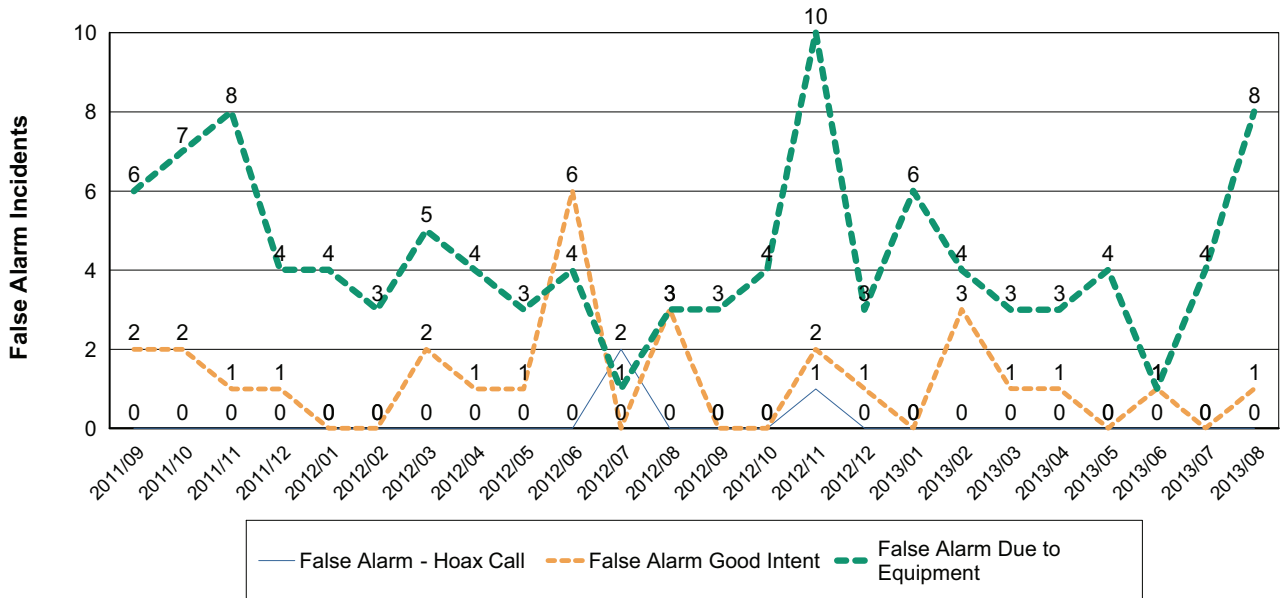
Fires by Cause



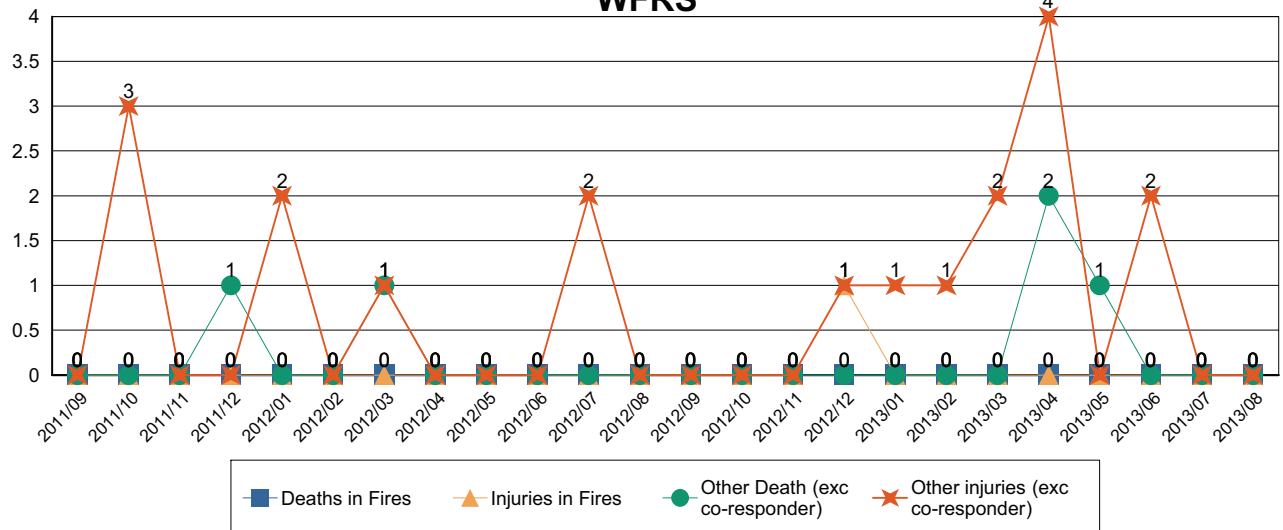
Non-Fire incidents attended by WFRS



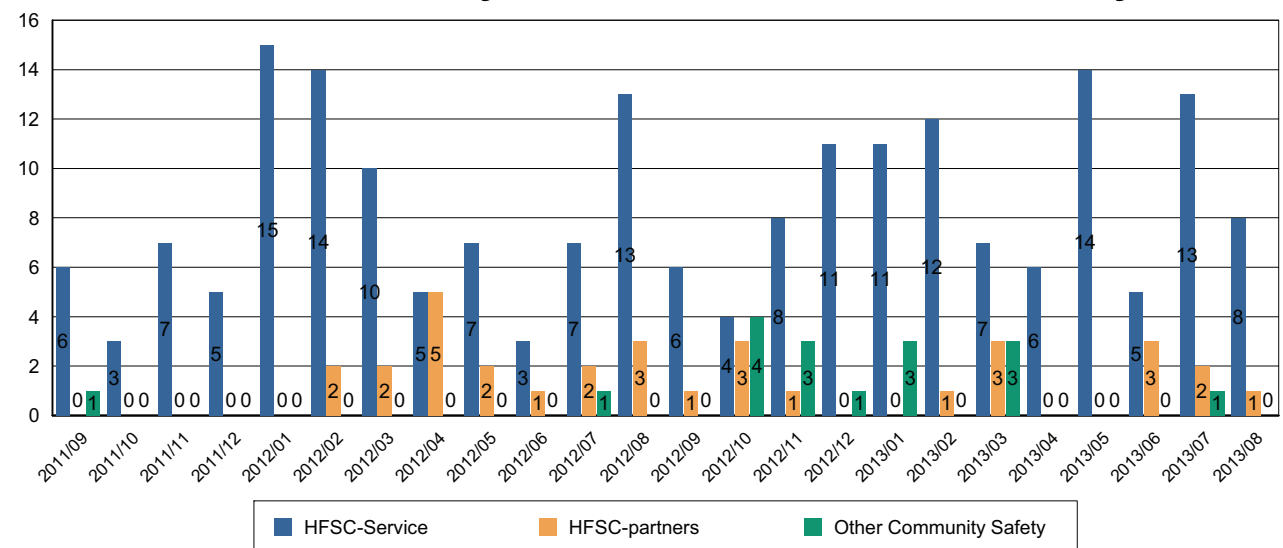
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

Report to	Bradford on Avon Area Board
Date of Meeting	18 September 2013
Title of Report	Community Area Grants

Purpose of Report

To ask Councillors to consider four applications seeking 2013/14 Community Area Grant funding:

- i) **Bradford on Avon Youth Advisory Group requesting £2,850 towards improvements at Poulton Skate Ramps**
- ii) **Winsley Parish Council requesting £4,000 towards a bus shelter at Dane Rise/Bradford Road in Winsley**
- iii) **Wiltshire Global Education Centre requesting £1,350 towards a Global Spotlight Competiton in local schools**
- iv) **Bradford on Avon Friends of Palestine requesting £3,000 towards a visit to Bradford by young Palestinian dancers**

1. Background

- 1.1 Area Boards have authority to approve Community Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2 In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons as to why this should justify an exception to the criteria.
- 1.3 In accordance with the Area Board Grants Guidance, officers are required to provide recommendations in their report, however the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4 Bradford on Avon Area Board has been allocated a budget in 2013/2014 of £ 51, 075 for community grants, community partnership core funding and councillor led initiatives.
- 1.5 It has been decided that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce the volume of paper used. However, the application forms will be available on the Wiltshire Council website and hard copies will be available upon request.
- 1.6 The funding criteria and application forms are available on the Council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 2011/12• Bradford on Avon Community Area Plan• Wiltshire Local Area Agreement
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2 Main Considerations

- 2.1 Councillors will need to be satisfied that grants awarded in the 2013/14 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2 There will be 5 rounds of funding during 2013/14, this being the second.

3 Environmental & Community Implications

3.1 Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4 Financial Implications

4.1 Awards must fall within the Area Boards budget allocated to the Bradford on Avon Area Board.

4.2 If grants are awarded in line with recommendations, Bradford on Avon Area Board will have a balance of £ 23, 873 funding remaining in the grants budget for the 2013/14 financial year.

5 Legal Implications

5.1 There are no specific legal implications related to this report.

6 HR Implications

6.1 There are no specific HR implications related to this report.

7 Equality and Inclusion Implications

7.1 Community Area Grants give all local community and voluntary groups an equal opportunity to receive funding towards community based projects and schemes.

7.2 Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8 Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	BoA Youth Advisory Group	Improvements to the Poulton Skate Ramps	£ 2, 850

8.1.1 This application meets the community area grant criteria for 2012/13.

8.1.2 The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through the provision of leisure facilities for young people

and support to well being, fitness, creativity, safe places to go and personal development.

8.1.3 The skate ramps have fallen into a poor state of repair and the YAG has been consulting with young people and residents on the appropriate response. Aspirations are for a new, improved skate park but with limited resources the decision has been taken to tidy up and make safe the existing facility as a priority. The project aims to re-surface the skate ramps and make safe the ramps by boxing in the sides with sheet metal. This will also act as a resprayable graffiti wall. The riding surfaces will also be re-painted with grip paint.

8.1.4 The project beneficiaries will be children and young people from Bradford on Avon Community Area. There will be increased positive use of the ramps and youth workers will be supporting the young people. The Police are also involved with the Project and view it as a positive community project. Young people who use skate parks are very supportive of each other and will help younger children learn new tricks.

8.1.4 Consultation at the Party@Poulton on Saturday 7 September showed support for the ramps improvement project and also for the establishment of a Friends of Poulton Rec stakeholder group.

8.1.4 The Council's Play and Leisure Strategy Officer is supportive as it fits in with existing Council Strategies around Health, Lifestyle & Wellbeing, Safer Communities, Sport, Play & Recreation as well as being part of the Leisure Development Action Plan. The Neighbourhood Policing Team also supports the improvement of the skate board ramps at Poulton where the quality of the facilities has been criticised over many years.

8.1.5 The YAG are providing matching funding from grant monies allocated by the Colonel Llewellyn Palmer Educational Trust in 2012.

Officers recommend that £ 2, 850 is awarded towards improvements to the Poulton Skate Ramps

Ref	Applicant	Project proposal	Funding requested
8.2	Winsley Parish Council	Bus Shelter at Dane Rise/ Turleigh	£ 4, 000

8.2.1 This application meets the community area grant criteria for 2013/14.

8.2.2 The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support for rural facilities and public transport for all.

8.2.3 The project will provide a bus shelter on the Bradford Road at the junction of Dane Rise where there has been a hard standing ready for the shelter for some years but

as cost has always been an issue it has never been installed. There is an increasingly ageing population from the Tynning Estate which is located at the north side of Bradford Road, it is this area from which approximately half of the users of this particular bus stop would come, the road is long and wide and does seem to be particularly exposed to the elements making the shelter more of a necessity - it has long been the intention of Winsley Parish Council to promote the use of the very good and important bus route into and out of Bath and to encourage people to use it for more than just shopping trips but to see it as a genuine alternative to commuting to work in their car.

- 8.2.4 The Parish Council is providing matching funding for this project but is unable to fully fund it because there are a number of other projects for which these might be needed e.g. the parish owns a nature reserve which has a lot of trees that need quite expensive maintenance and some long stretches of dry stone walling in need of repair. There is also a playground which has some items of equipment that are in need of repair or replacement, the total of which is estimated at nearly £10,000.
- 8.2.5 The Bradford on Avon Community Area Transport Group at its meeting on 2 September 2013 supported the application but was unable to fund with its limited resources. It was agreed to refer the project to the Area Board for funding via the Community Grants Scheme. The Parish Council is contributing matching funding towards the costs of the shelter.
- 8.2.6 The Wiltshire Council Passenger Transport Unit are supportive of the application, in principle, but following proposed changes to the service by First Bus, want reassurance that the buses will continue to stop at the Dane Rise/ Turleigh stop. The Parish Council are promised a verbal decision by First Bus on the final bus route shortly but how long it may take to implement and whether the bus company might again re-consider is not known.

Officers recommend that £ 4,000 is awarded toward a new bus shelter in Winsley at Dane Rise/ Turleigh or at an alternative location to be agreed by First Bus and the Passenger Transport Unit at Wiltshire Council

Ref	Applicant	Project proposal	Funding requested
8.3	Wiltshire Global Education Centre	Global Spotlight Competition in local schools	£ 1, 350

- 8.3.1 This application meets the community area grant criteria for 2012/13.
- 8.3.2 The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support for education and citizenship objectives.
- 8.3.3 In the primary school competition, a group of Key Stage 2 children in each

participating school is identified and chooses a global issue with a local application that they are concerned about. Staff from WGEC spend a day in school with them, helping them with the research and filling in gaps in knowledge of their chosen subject. The children put together a lively presentation, supported by pupils from their local secondary school. On the day of the competition, teams present to the other teams and the panel of experts for the prize: a trip to London to visit their MP.

8.3.4 The children taking part in the competition will benefit directly by engaging with a global topic with a local significance, increasing their knowledge base and practising new skills – research, presentation, public speaking etc; in addition their whole school communities (at least 700 people) will benefit as the children disseminate their learning through assemblies etc and out into the community through parents, governors etc. Part of the criteria for success in the competition is the actions children have taken in their local area and we will guide them (through their teachers) into choosing topics that have been identified as issues in the Bradford on Avon Community Plan of 2005 such as Fairtrade, waste disposal and recycling, energy strategies and climate change, air quality – all topics that have been chosen by schools in other areas of Wiltshire and that have a local application within a global context. We can particularly see this competition meeting the agenda of Bradford on Avon becoming carbon neutral by 2050 – what better place to start than 2014's 10 year olds! We aim for long term change of ethos in the schools in which we work and know that we can achieve this through this competition by helping the children to realise (through the prize) that they can be active global citizens, that they have a voice that counts and that they can be agents of the change that they would like to see in their local community and the wider world.

8.3.5 By engaging secondary school pupils, the competition will also address the issue of transition from Key Stage 2 and Key Stage 3 as identified in the 2005 Community Plan in a more dynamic way. We can see how this competition fits into some of the harder to achieve actions of the Bradford on Avon JSA such as 'raising understanding about inequalities in the county' and 'promoting community resilience through wider participation' and how it will promote understanding and action around the identified higher than average energy and water consumption. This is a short term project that will take place over 8 weeks in the summer term of 2014. It will commence with a baseline survey of knowledge in the existing schools against criteria which will be checked against end of project feedback from the schools. We will also require an action plan from each participating schools at the termination, outlining the changes that will take place in the school as a result of the project. It is difficult at this stage to predict what those changes might be but we would anticipate (and encourage) as a minimum membership of WGEC to indicate ongoing commitment plus a keenness by all schools (primary and secondary) to participate in the government's new Global Learning Programme as a partner school. Attitudinal change is notoriously difficult to evaluate and only a longitudinal study would determine the long-term changes on the community of this project which we would consider that to be beyond our remit. However we would suggest that part of the legacy for the schools of this project would be a survey in Bradford on Avon in 2015, trying to establish what indeed has changed as a result of what they have done in the community.

8.3.6 WGEC is the educational arm of the registered charity the Marlborough Brandt

Group and although part of it, is totally self-sustaining in terms of its funding. All projects undertaken by WGEC are on a full cost recovery basis.

8.3.7 Initial discussions have been held with Christchurch and Fitzmaurice primary schools and the Schools Cluster Co-ordinator is facilitating further dialogue to assess whether this project can go ahead in the Summer term of the current academic year.

8.3.8 Match funding for the project comes from an application the Colonel Llewellyn Palmer Educational Charity, to be confirmed in October 2013.

Officers recommend that £ 1, 350 is contributed towards the global spotlight competition in local schools, subject to match funding being secured and support being confirmed from the schools to participate in the programme during 2013/14

Ref	Applicant	Project proposal	Funding requested
8.4	Bradford on Avon Friends of Palestine	Visit to Bradford by young Palestinian dancers	£ 3, 000

8.4.1 This application meets the community area grant criteria for 2012/13.

8.4.2 The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support for .

8.4.3 This project is to raise funds to enable a visit by young Palestinian traditional folklore dancers and musicians. The visit will be from 20th - 27th October 2013 and includes a public concert at Wiltshire Music Centre on 23rd October and workshops at local schools. This visit will build constructive contacts between Bradford and Bethlehem at a number of levels - arts and culture; better awareness and understanding of our two communities and their cultures - especially by young people (14-16 year olds); firm links between families in the two societies. This project will build foundations for continuing cultural exchanges between the people of Bradford and Bethlehem.

8.4.4 Culture and Arts - this visit will benefit the whole population of Bradford who will have the chance to buy a ticket for the concert at the Music Centre. They will be sold at affordable prices so most people who wish to will be able to go. The audience at the concert will be 300. This concert will be an attractive addition to the programme of world music available in Bradford.
 Education - local schools who will host the young dancers for a week; also local families who will be hosting the dancers and their teachers in their homes. School children at the host school will have access to workshops in traditional Palestinian dancing. These will bring health benefits.
 Economy and Tourism - the Music Centre will benefit by an income of £600; Bradford shops, cafes and taxis will gain from extra customers. Bradford as a town

will gain from good publicity at local, national and international level.
 Inclusion and Diversity - this visit will bring 19 Muslim young people and teachers to Bradford .This will benefit interfaith relations in the town and let the host school and families share with the visitors in discovering more about the two societies' cultures and religions. The visit is supported by the West Wilts Interfaith group. It is also in line with the key aims of the Bradford Fair Trade and Oxfam Groups.
 Building Community Understanding - a large number of people in Bradford are concerned about the situation in Palestine. BoAFOP now has 100 members who will be very pleased if this project succeeds. Evidence of the interest in Palestine was the attendance of 100 at a talk by a Palestinian farmer at Fair Trade Week in Bradford in March 13 and 80 at a talk by our MP on Palestine.
 The Bradford Mayor and MP will host a civic reception for the dancers.
 This project will lay the foundation for wider cultural and commercial exchanges between Bradford and Bethlehem in the future.

8.4.5 The total project costs are £16, 290, towards which the Town Council has contributed £ 750 and the balance is being raised from other fundraising and donations.

Officers recommend that £ 3,000 is contributed towards the visit to Bradford by young Palestinian dancers

<p>Appendices:</p>	<p>Grant applications from: Bradford on Avon Youth Advisory Group Winsley Parish Council Wiltshire Global Education Centre Bradford on Avon Friends of Palestine Comments from: Colin Brown, Play and Leisure Strategy Officer Ian White, Head of Passenger Transport Karen Butler, School Cluster Co-ordinator for Bradford on Avon</p>
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No unpublished documents have been relied upon in the preparation of this report.

<p>Report Author</p>	<p>Peter Dunford, Community Area Manager Tel: 01225 713060 E-mail peter.dunford@wiltshire.gov.uk</p>
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Grant Applications for Bradford on Avon on 18/09/2013

ID	Grant Type	Project Title	Applicant	Amount Required
132	Community Area Grant	Dane Rise / Bradford Road Bus Shelter	Winsley Parish Council	£4000
218	Community Area Grant	Poulton Skate Ramp Improvement Project	Bradford on Avon YAG	£2850
233	Community Area Grant	global spotlight competition	Wiltshire Global Education Centre	£1350
241	Community Area Grant	Visit to Bradford by Young Palestinian Dancers	Bradford on Avon Friends of Palestine	£3000

ID	Grant Type	Project Title	Applicant	Amount Required
132	Community Area Grant	Dane Rise / Bradford Road Bus Shelter	Winsley Parish Council	£4000

Submitted: 05/06/2013 17:56:35

ID: 132

Current Status: Application Appraisal

To be considered at this meeting:

18/09/2013 Bradford on Avon

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

The total cost of the bus shelter would mean an increase of about 50% on the annual precept, it is simply too large an increase in times of austerity for most families.

5. Project title?

Dane Rise / Bradford Road Bus Shelter

6. Project summary:

to Provide a bus shelter on the Bradford Road at the junction of Dane Rise, there has been a hard standing there ready for the shelter for some years but as cost has always been an issue it has never been installed.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

Winsley and Westwood

8. What is the Post Code of where the project is taking place?

BA15 2NB

9. Please tell us which theme(s) your project supports:

Children & Young People

Countryside, environment and nature

Health, lifestyle and wellbeing

Recycling and green initiatives

Transport and roads

Other

If Other (please specify)

supporting and encouraging the use of public transport

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2012

Total Income:

£14,000

Total Expenditure:

£17000

Surplus/Deficit for the year:

£-3000

Free reserves currently held:

(money not committed to other projects/operating costs)

£17000

Why can't you fund this project from your reserves:

Because there are a number of other project for which these might be needed, the parish owns a nature reserve which has a lot of trees that need quite expensive maintenance and some long stretches of dry stone walling in need of repair. There is also a playground which has some items of equipment that are in need of repair or replacement, the total of which is estimated at nearly Â£10,000

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£8000		
Total required from Area Board		£4000		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
cost of shelter and installlations	8000	this does not create and income	yes	00
Total	£8000			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Bradford on Avon

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

There is an increasingly ageing population from the Tynning Estate which is located at the north side of Bradford Road, it is this area from which approximately half of the users of this particular bus stop would come, the road is long and wide and does seem to be particularly exposed to the elements making the shelter more of a necessity - it has long been the intention of Winsley Parish Council to promote the use of the very good and important bus route into and out of Bath and to encourage people to use it for more than just shopping trips but to see it as a genuine alternative to commuting to work in their car.

14. How will you monitor this?

The need was first identified about 10 years ago and has been very high on the priorities ever since although the monitoring to date has been anecdotal the length of time and strength of feeling seems to justify it as a need

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

undecided as yet.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

218	Community Area Grant	Poulton Skate Ramp Improvement Project	Bradford on Avon YAG	£2850
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Submitted: 05/08/2013 14:27:42

ID: 218

Current Status: Application Appraisal

To be considered at this meeting:

18/09/2013 Bradford on Avon

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Poulton Skate Ramp Improvement Project

6. Project summary:

The project aims to re-surface the skate ramps and make safe the ramps by boxing in the sides with sheet metal. This will also act as a resprayable graffiti wall. The 'riding' surfaces will also be re-painted with grip paint.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

Bradford on Avon South

8. What is the Post Code of where the project is taking place?

BA15 1EA

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

The YAG does not have a budget and any money they have raised towards this project (Â£2850) is held in the Bradford Youth Club bank account.

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£5700		
Total required from Area Board		£2850		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Chesmetal Work	5400	Colonel LLewellyn- Palmer Educational Trust	yes	2850
Maintenance and repairs	300			
Total	£5700			£2850

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Bradford on Avon

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Children and young people from Bradford on Avon Community Area. The project supports the Every Child Matters agenda by providing facilities that will support well being, fitness, creativity, safe place to go and personal development. There will be increased positive use of the ramps and youth workers will be supporting the yp. The Police are also involved with the Project and view it as a positive community project. Young people who use skate parks are very supportive of each other and will help younger children learn new tricks.

14. How will you monitor this?

By agencies mentioned above and the community.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Through other grant avenues.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

233	Community Area Grant	global spotlight competition	Wiltshire Global Education Centre	£1350
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Submitted: 13/08/2013 11:52:39

ID: 233

Current Status: Application Appraisal

To be considered at this meeting:

18/09/2013 Bradford on Avon

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

global spotlight competition

6. Project summary:

In our primary school competition, a group of Key Stage 2 children in each participating school is identified and chooses a global issue with a local application that they are concerned about. Staff from WGEC spend a day in school with them, helping them with the research and filling in gaps in knowledge of their chosen subject. The children put together a lively presentation, supported by pupils from their local secondary school. On the day of the competition, teams present to the other teams and the panel of "experts" for the prize: a trip to London to visit their MP.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

Bradford on Avon North

8. What is the Post Code of where the project is taking place?

BA15 1ST

9. Please tell us which theme(s) your project supports:

Children & Young People

Countryside, environment and nature

Recycling and green initiatives

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2012

Total Income:

£99060

Total Expenditure:

£116669

Surplus/Deficit for the year:

£-17609

Free reserves currently held:

(money not committed to other projects/operating costs)

£52227

Why can't you fund this project from your reserves:

WGEC is the educational arm of the registered charity the Marlborough Brandt Group and although part of it, is totally self-sustaining in terms of its funding. All projects undertaken by WGEC are on a full cost recovery basis

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£2700		
Total required from Area Board	£1350		
Expenditure (Itemised £ expenditure)		Income (Itemised income)	Tick if income confirmed £
Half day supply for 4 schools @ £80 for half a day	320		
Venue and catering for competition - 96 people	250		
6 days for WGEC staff @£200 per day plus £150 travel expenses - 6 journeys Marlborough/B- on-A	1350		
Hire of equipment for competition " 100 one day	100		
Transport costs and incidentals for London visit including two days teacher supply @£150 per day	680		
		grant from Colonel William Llewellen	1350

Palmer
Educational
Charity

Total **£2700** **£1350**

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Bradford on Avon

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Of course the children taking part in the competition will benefit directly by engaging with a global topic with a local significance, increasing their knowledge base and practising new skills – research, presentation, public speaking etc; in addition their whole school communities (at least 700 people) will benefit as the children disseminate their learning through assemblies etc and out into the community through parents, governors etc. Part of the criteria for success in the competition is the actions children have taken in their local area and we will guide them (through their teachers) into choosing topics that have been identified as issues in the Bradford on Avon Community Plan of 2005 such as Fairtrade, waste disposal and recycling, energy strategies and climate change, air quality – all topics that have been chosen by schools in other areas of Wiltshire and that have a local application within a global context. We can particularly see this competition meeting the agenda of Bradford on Avon becoming carbon neutral by 2050 – what better place to start than 2014 – 10 year olds! We aim for long term change of ethos in the schools in which we work and know that we can achieve this through this competition by helping the children to realise (through the prize) that they can be active global citizens, that they have a voice that counts and that they can be agents of the change that they would like to see in their local community and the wider world. By engaging secondary school pupils, the competition will also address the issue of transition from Key Stage 2 and Key Stage 3 as identified in the 2005 Community Plan in a more dynamic way. We can see how this competition fits into some of the harder to achieve actions of the Bradford on Avon JSA such as – raising understanding about inequalities in the county – and – promoting community resilience through wider participation – and how it will promote understanding and action around the identified higher than average energy and water consumption. Of course the children taking part in the competition will benefit directly by engaging with a global topic with a local significance, increasing their knowledge base and practising new skills – research, presentation, public speaking etc; in addition their whole school communities (at least 700 people) will benefit as the children disseminate their learning through assemblies etc and out into the community through parents, governors etc. Part of the criteria for success in the competition is the actions children have taken in their local area and we will guide them (through their teachers) into choosing topics that have been identified as issues in the Bradford on Avon Community Plan of 2005 such as Fairtrade, waste disposal and recycling, energy strategies and climate change, air quality – all topics that have been chosen by schools in other areas of Wiltshire and that have a local application within a global context. We can particularly see this competition

meeting the agenda of Bradford on Avon becoming carbon neutral by 2050 – what better place to start than 2014’s 10 year olds! We aim for long term change of ethos in the schools in which we work and know that we can achieve this through this competition by helping the children to realise (through the prize) that they can be active global citizens, that they have a voice that counts and that they can be agents of the change that they would like to see in their local community and the wider world. By engaging secondary school pupils, the competition will also address the issue of transition from Key Stage 2 and Key Stage 3 as identified in the 2005 Community Plan in a more dynamic way. We can see how this competition fits into some of the harder to achieve actions of the Bradford on Avon JSA such as – raising understanding about inequalities in the county and – promoting community resilience through wider participation and how it will promote understanding and action around the identified higher than average energy and water consumption.

14. How will you monitor this?

This is a short term project that will take place over 8 weeks in the summer term of 2014. It will commence with a baseline survey of knowledge in the existing schools against criteria which will be checked against end of project feedback from the schools. We will also require an action plan from each participating schools at the termination, outlining the changes that will take place in the school as a result of the project. It is difficult at this stage to predict what those changes might be but we would anticipate (and encourage) as a minimum membership of WGEC to indicate ongoing commitment plus a keenness by all schools (primary and secondary) to participate in the government’s new Global Learning Programme as a partner school. Attitudinal change is notoriously difficult to evaluate and only a longitudinal study would determine the longterm changes on the community of this project which we would consider that to be beyond our remit. However we would suggest that part of the legacy for the schools of this project would be a survey in Bradford on Avon in 2015, trying to establish what indeed has changed as a result of what they have done in the community.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We aim to offer this competition to a different area of Wiltshire every year (it has already been carried out in Corsham and Salisbury to great effect) and we seek funding year on year. As the reputation of the competition grows, we would consider asking schools to make a contribution towards it, although in an uncertain economic climate, this may not be feasible. We would also consider asking industry (though the above applies). Various funding bodies such as the Co-op have been happy to fund it in the past and we would consider asking them again. Wider membership of WGEC (which we hope would be one of the results of the competition) would enable us to part fund the project in another area in 2015.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section

above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

241	Community Area Grant	Visit to Bradford by Young Palestinian Dancers	Bradford on Avon Friends of Palestine	£3000
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Submitted: 24/08/2013 00:28:00

ID: 241

Current Status: Application Appraisal

To be considered at this meeting:

18/09/2013 Bradford on Avon

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Visit to Bradford by Young Palestinian Dancers

6. Project summary:

This project is to raise funds to enable a visit by young Palestinian traditional folklore dancers and musicians. The visit will be from 20th - 27th October 2013 and includes a public

concert at Wiltshire Music Centre on 23rd October and workshops at local schools. This visit will build constructive contacts between Bradford and Bethlehem at a number of levels - arts and culture; better awareness and understanding of our two communities and their cultures - especially by young people (14-16 year olds); firm links between families in the two societies. This project will build foundations for continuing cultural exchanges between the people of Bradford and Bethlehem.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

Bradford on Avon North

8. What is the Post Code of where the project is taking place?

BA15

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

08/2013

Total Income:

£2555

Total Expenditure:

£ 17

Surplus/Deficit for the year:

£2538

Free reserves currently held:

(money not committed to other projects/operating costs)

£Nil

Why can't you fund this project from your reserves:

Our organisation has no reserves.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£16290		
Total required from Area Board		£3000		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Flights to/from UK	7901		Charity Folk Concert	yes 1040
Visas / travel taxes	2262		Individual donations	yes 1805
Travel to Amman airport	891		Bid to a Trust	yes 500
Costs in Jordan	974		Bid to Bradford Town Cl	750
Transport in UK	1184		Fundraising letters	1945
Meals, refreshments	2250		Bids to Trusts ,etc	1450
Insurance	244		Event at London Gallery	2400
Other costs	584		Concert at W MusicCentre	2100
			Buffet at Iford Mill	1300
Total	£16290			£13290

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Bradford on Avon

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Culture and Arts - this visit will benefit the whole population of Bradford who will have the chance to buy a ticket for the concert at the Music Centre. They will be sold at affordable prices so most people who wish to will be able to go. The audience at the concert will be 300. This concert will be an attractive addition to the programme of world music available in Bradford. Education - Local schools who will host the young dancers for a week; also local families who will be hosting the dancers and their teachers in their homes. School children at the host school will have access to workshops in traditional Palestinian dancing. These will bring health benefits. Economy and Tourism - The Music Centre will benefit by an income of £600; Bradford shops, cafes and taxis will gain from extra customers. Bradford as a town

will gain from good publicity at local, national and international level . Inclusion and Diversity - This visit will bring 19 Muslim young people and teachers to Bradford . This will benefit interfaith relations in the town and let the host school and families share with the visitors in discovering more about the two societies' cultures and religions. The visit is supported by the West Wilts Interfaith group . It is also in line with the key aims of the Bradford Fair Trade and Oxfam Groups . Building Community Understanding - A large number of people in Bradford are concerned about the situation in Palestine . BoAFOP now has 100 members who will be very pleased if this project succeeds . Evidence of the interest in Palestine was the attendance of 100 at a talk by a Palestinian farmer at Fair Trade Week in Bradford in March 13 and 80 at a talk by our MP on Palestine . The Bradford Mayor and MP will host a civic reception for the dancers . This project will lay the foundation for wider cultural and commercial exchanges between Bradford and Bethlehem in future.

14. How will you monitor this?

Our committee will monitor progress and spending on this project . One of our committee has experience of overseeing these cultural visits . We are happy to report on the outcome of the project, if required.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Any future cultural exchanges will be financed through our own fund-raising and similar efforts by the families of the local children involved .

16. Is there anything else you think we should know about the project?

Not applicable.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not

be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

WILTSHIRE POLICY ON 20 MPH SPEED LIMITS AND ZONES

1.0 **Purpose of report**

- 1.1 To set out how 20mph speed limits and zones will be applied in Wiltshire following the publication of DfT Circular 01/13 Setting Local Speed Limits in January 2013 and the results of Wiltshire Council's own 20mph rural village trials.
- 1.2 This policy sets out the background and criteria to be used for 20mph speed restrictions.
- 1.3 This policy does not cover part time 20mph restrictions such as those outside schools.

2.0 **Background**

20mph zones

- 2.1 20mph "Zones" are defined as areas subject to a 20 mph speed restriction which cover a number of roads and are supported by the appropriate traffic order and signs. In order to ensure that speeds remain consistent with the posted limit these roads will typically employ traffic calming measures located at regular intervals throughout the zone. By definition, the design of 20 mph zones can vary in detail, however they should be 'self-enforcing' and comply with the Traffic Sign Regulations and General Directions 2002. Depending on the local environment, a range of vertical and horizontal engineering features, as well as other measures, may be used. Examples of vertical deflections include road humps & raised junctions. Horizontal deflections include build-outs, chicanes & pinch points. The restriction is indicated by signs at the beginning and end of the zone. Repeater signs are not legally required, however they may be used in particular circumstances.
- 2.2 Nationally 20mph zones have proved to be extremely effective in reducing both speed and road casualties. The first widespread evaluation of 20mph zones in the UK was carried out by the TRL in 1996. It found that over the monitoring period, injury accidents reduced by 60% and child injury accidents were reduced by some 67%. A similar positive picture on their use is reflected in Wiltshire, which currently has over 75 operational zones.
- 2.3 Its important to note that despite their advantages, 20mph zones are not welcomed by all as the features intended to slow traffic can in themselves be seen as detrimental to the character and appearance of an area, cause an increase in vehicle noise, a rise in exhaust emissions, and cause ground borne vibration to occur in adjacent properties. There are also criticisms they can increase overall response time for emergency services.

20mph speed limits

- 2.4 20mph limits are defined as streets where the speed restriction has been reduced to 20mph but where there physical calming measures are not employed to enforce the

necessary speed reduction. Drivers are alerted to the restriction by the use of terminal and repeater signs only. Almost all of the research into 20 mph limits indicates they generally lead to relatively small reductions in 'mean' speed (1-2mph); as such they are most appropriate for roads where the average traffic speeds are already low. In order to ensure general compliance, the current guidance from the DfT (01/13) suggests they should only be considered for use on roads where mean speeds are already 24mph or less and where the layout and character of the road gives a clear indication to drivers that a lower speed is appropriate.

- 2.5 20mph local speed limits have to date, been normally applied to individual or a small number of roads; however they are being increasingly being applied area wide to larger residential or built up environments. Whilst there is no requirement for physical traffic calming, lighter touch engineering measures may be specified in isolated areas where average speeds consistently remain above 24mph. The likelihood of significant speed alterations remains poor, in such circumstances.
- 2.6 Early evidence from a number of local highway authority pilot studies appears to further reinforce the DfT findings that 20mph limits are significantly less effective in reducing speeds and road casualties than zones. Data from a number of area-wide 20mph limits without traffic calming, such as Oxford, Bristol and Warrington demonstrated an overall reduction in mean speeds of between 0.4 mph to 1.3mph where existing speeds are 24mph or less. This relatively low level of speed reduction appears to be broadly typical across all sites where 20mph limits have been introduced.
- 2.7 In 2011 Wiltshire undertook its own 20mph limit trials at a number of selected rural villages, all of which were previously subject to 30mph restrictions. Approximately 12 months post implementation the mean speed across all the sites reduced by an average of 1.6 mph from 24.6 mph to 23 mph. It is too early to evaluate the effect of the new limits on collision rates; however this should become clearer in the next few years following regular monitoring and trend analysis. Despite some reported reductions elsewhere in the country, there still appears to be little conclusive or proven statistical evidence that overall casualty rates have fallen following the introduction of 20 mph limits.

3.0 **Department for Transport guidance**

- 3.1 The key points from Circular 01/13 with regard to 20mph speed limits and zones are set out below;

Para 85. Successful 20 mph zones and 20 mph speed limits are generally self-enforcing, i.e. the existing conditions of the road together with measures such as traffic calming or signing, publicity and information as part of the scheme, lead to a mean traffic speed compliant with the speed limit. To achieve compliance there should be no expectation on the police to provide additional enforcement beyond their routine activity, unless this has been explicitly agreed.

Para 86. Evidence from successful 20 mph schemes shows that the introduction of 20 mph zones generally reduces mean traffic speed by more than is the case when a signed-only 20 mph limit is introduced. Historically, more zones than limits have been introduced.

Para 95. Research into signed-only 20 mph speed limits shows that they generally lead to only small reductions in traffic speeds. Signed-only 20 mph speed limits are therefore most appropriate for areas where vehicle speeds are already low. This may, for example, be on roads that are very narrow, through engineering or on-road car parking. If the mean speed is already at or below 24 mph on a road, introducing a 20 mph speed limit through signing alone is likely to lead to general compliance with the new speed limit.

3.2 In urban areas Circular 01/13 advises that;

Traffic authorities can, over time, introduce 20mph speed limits or zones on:

- *Major streets where there are – or could be - significant numbers of journeys on foot, and/or where pedal cycle movements are an important consideration, and this outweighs the disadvantage of longer journey times for motorised traffic.*

This is in addition to

- *Residential streets in cities, towns and villages, particularly where the streets are being used by people on foot and on bicycles, there is community support and the characteristics of the street are suitable.*

Where they do so, general compliance needs to be achievable without an excessive reliance on enforcement.

3.3 In villages Circular 01/13 advises that;

Para 131. Fear of traffic can affect people's quality of life in villages and it is self-evident that villages should have comparable speed limits to similar roads in urban areas. It is therefore government policy that a 30 mph speed limit should be the norm through villages.

Para 132. It may also be appropriate to consider 20 mph limits or zones in built-up village streets which are primarily residential in nature, or where pedestrian and cyclist movements are high. Such limits should not, however, be considered on roads with a strategic function or where the movement of motor vehicles is the primary function.

4.0 **Existing commitments**

4.1 The safety of Wiltshire residents continues to be the overriding concern of the Council. Improving safety is carried out by Education, Enforcement and Engineering activities and the use of 20mph limits and zones will be included in this, where the circumstances suggest that this is considered appropriate. This will be where it can, in the light of past experience, be realistically anticipated to bring about a demonstrable change in driver behaviour, resulting in a consequent improvement in the environment for pedestrians and other vulnerable users.

4.2 Wiltshire Council has in the past stated the following commitments.

- Continue to invest in the proven Education, Enforcement and Engineering techniques.
- Continue to invest in 20mph Zones in Town centres and residential areas where there is a high volume of vulnerable users in conflict with vehicles.

- On new estate design ensure that access and internal roads are effectively self enforcing 20 mph Zones.
- Introduce 20 mph limits where there is clear indication they will prove effective in reducing both traffic speeds and collisions.
- Fully involve the Area Boards in local decisions relating to highway improvements.
- Give due consideration of any change in the position of the Association of Chief Police Officers in enforcing 20mph limits.

5.0 **Criteria to be used**

5.1 The guidance set out in DfT Circular 01/13 further reinforces the knowledge and experience gained in Wiltshire through the use of 20mph speed limits and 20mph zones in both urban and rural environments. As such it is considered that a Wiltshire Policy should not substantially deviate from that contained in Circular 01/13. Taking into consideration the guidance and Wiltshire's own experience the following criteria are to be used.

5.2 20mph limits can be considered:

- Where mean 'before' speeds are at or below 24.0mph.
- On roads that do not have a strategic function or where the movement of motor vehicles is not the primary function.
- In rural areas where the location, in addition to the above conditions, also meet the definition of a village as set out in Traffic Advisory Leaflet '01/04 - Village Speed Limits'

Roads which have a strategic function or where the movement of motor vehicles is not the primary function are defined as those to 'Category 4B' of the adopted Wiltshire Council Road Hierarchy as set out in **Appendix C**. Roads to Category 4B Local Access, would typically be considered suitable for 20mph limits.

5.3 20mph zones can be considered::

- On roads subject to an existing 30mph speed restriction.
- Where there is a proven history of road user conflict with vulnerable road users i.e. child pedestrians.
- In new residential housing developments.
- Where a suitable alternative route exists to enable drivers to avoid the zone.
- In those areas set out in paragraph 84 of Circular 01/13
- Where the use of traffic calming features is supported by the emergency services.

6.0 **Mechanism to enable the introduction of 20mph speed limits and zones**

6.1 It is expected there will be an initial demand from the public for 20mph restrictions, in particular for 20mph limits. Over time it is anticipated this demand will plateau until such time where their long term effect on driver behaviour and potentially limited outcomes becomes better understood within the communities. Until then clear prioritisation of the

requests will be required. With the established role of the Area Boards / Community Area Transport Groups in determining local priorities for many highways improvements it is considered that they should be directly involved in any prioritisation mechanism and the decision on whether to install the limit or zone.

6.2 The mechanism would allow the Area Boards / Community Area Transport Groups to put forward two locations per Board Area per annum for assessment and potential delivery.

6.2 A flow chart setting out the mechanism is included at **Appendix A**.

7.0 **Funding**

7.1 20mph restrictions are seen as one solution within the options available to deal with improving road safety in Wiltshire. As such they would need to be considered for funding alongside other requests received by the Area Board / Community Area Transport Groups from the local community.

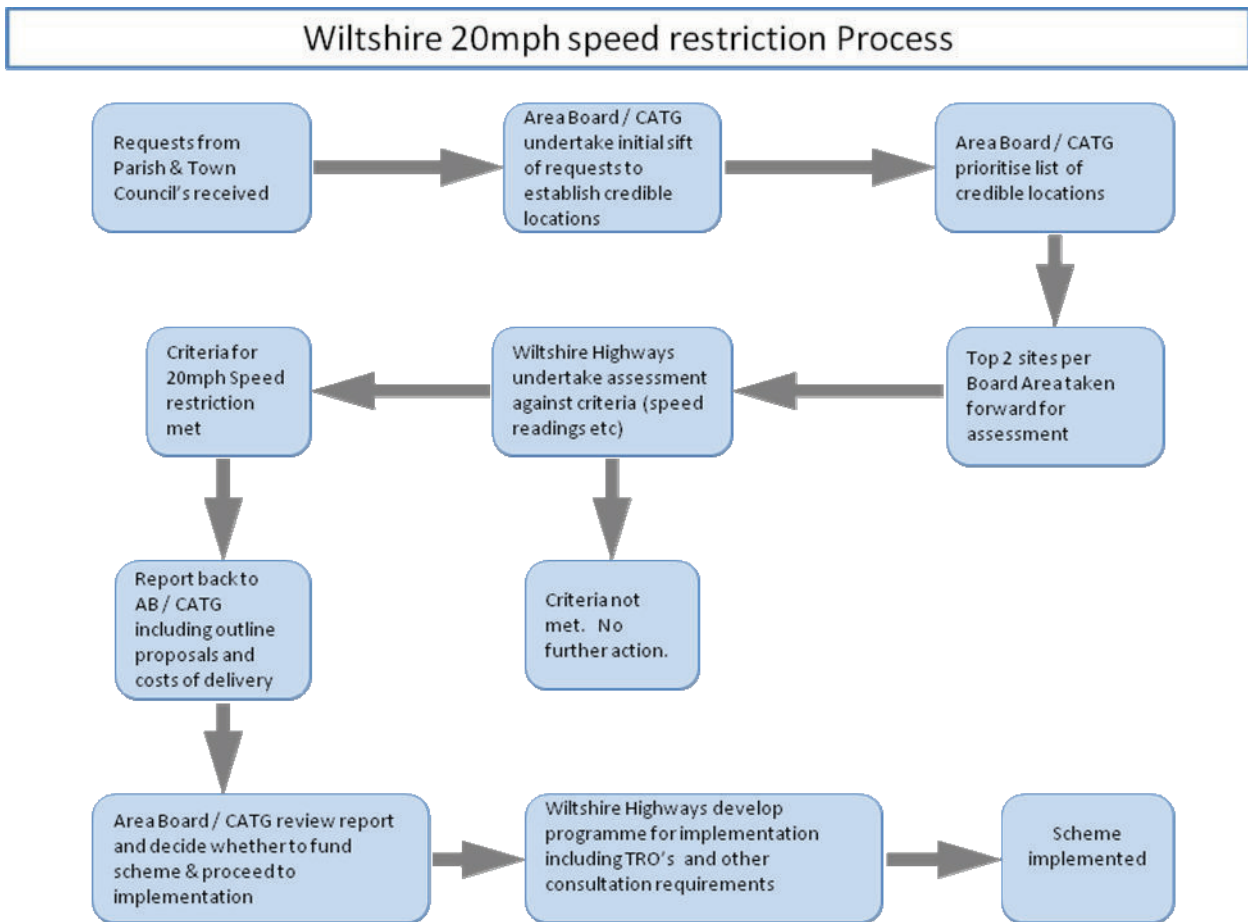
7.2 In order to provide an equitable service to each Area Board / CATG all assessment, design, and Traffic Regulation Order (TRO) costs would be borne by the Council. As implementation of any approved scheme would be at the discretion of the Area Board / CATG implementation costs would need to be funded from the Area Board Discretionary Highways budget or the substantive CATG fund.

8.0 **Summary**

8.1 The use of 20mph speed limits and zones is accepted as being an additional measure by which road safety concerns can be addressed. However in order to ensure they remain both credible and effective it is essential they are only be used in areas that are suitable and which meet the criteria set out above. If this is not achieved their effectiveness and public acceptance will quickly be eroded. In particular 20mph limits should not be seen as the panacea to all road safety issues in built up urban areas and villages, but considered as one of the many available solutions to address the concerns raised.

8.2 It is intended that ongoing monitoring of installed 20mph restrictions will inform how this policy develops in the future and it is fully anticipated that the criteria will be refined in light of the results recorded.

8.3 A frequently asked questions section is included at **Appendix B**



20mph speed restrictions - Frequently Asked Questions

Q1. How effective are 20mph speed limits in reducing actual vehicle speeds?

A1. *Results from area wide 20mph speed limits introduced in Portsmouth and other areas have shown an average reduction in speed of 1 to 2mph where 'before' speeds were already low. Where before speeds were higher (greater than 25mph) speed reduction is greater but the resultant reduced speeds remain above 24mph and overall compliance remains low. The Wiltshire village trials resulted in an overall reduction in mean speed of 1.6mph which supports the advice given by the DfT. (para 95 and 96 of Circular 01/13)*

Q2. Why is a mean speed of 24mph used as the threshold level?

A2. *All speed limits are set where it can be expected that overall compliance with the limit can be expected. As demonstrated above where mean speeds are greater than 24mph the overall compliance is low and it can be considered that the limit is then ineffective. A mean speed of 24mph is considered to be the statistical level where the limit remains effective.*

Q3. What are the benefits of 20mph limits?

A3. *There is some early evidence from the sign only 20mph pilot schemes that whilst speed reduction is small there are quality of life and community benefits that can be accrued. (para 83 Circular 01/13).*

Q4. Will 20mph limits reduce the numbers of road casualties?

A4. *Whilst it is accepted and there is substantial evidence to show that reduced traffic speeds result in reductions in collisions and casualty severity (para 82 Circular 01/13) there is no clear long term evidence that 20mph limits on their own result in a reduction in road casualties. The results from pilot area wide urban 20mph in other parts of the country have proved inconclusive with reductions on some roads and increases on others. Longer term monitoring is required before definitive conclusions can be made.*

Q5. Will 20mph limits mean the introduction of road humps or other forms of traffic calming?

A5. *No. The basis of 20mph limits is that they should be self enforcing negating the need for traditional traffic calming features such as horizontal and vertical deflections. However lighter touch measures, such as carriageway roundels, are permitted at locations where speeds remain of concern.*

Q6. Will 20mph limits result in an increase in the number of signs?

A6. *Yes. There is a requirement that repeater signs are provided at regular intervals throughout the length of road subject to a 20mph limit.*

Q7. Why won't you be implementing 20mph limits on rural main roads? - this is where the problem is.

A7. *The DfT guidance is clear in that 20mph limits in rural villages should not be provided where the primary function of the road is that of through vehicle movement. (para 132 Circular 01/13). It is highly likely that in rural areas where roads are subject to significant through vehicle movements that 'mean' speeds would not be of a level that a 20mph limit can be considered.*

Q8. Is Wiltshire Council implementing blanket 20mph limits in large residential areas like some other local authorities?

A8. *Area wide limits will be considered as part of the adopted process.*

Q9. Will a 20mph limit / zone be enforced by the Police?

A9. *Up until recently ACPO have said that all 20mph restrictions should be self enforcing and as such they will not receive routine enforcement. However this position is being reconsidered and targeted enforcement by Neighbourhood Policing Teams is likely to be undertaken in the future based on local intelligence.*

Q10. Can Community Speed Watch (CSW) operate in areas covered by 20mph limits?

A10. *Revisions to the way in which CSW operates in Wiltshire are due to be announced in the near future and this is likely to allow CSW in both 20mph limits and zones.*

Q11. Can the temporary Speed Indication Device (SID) be deployed in a 20mph limit / zone?

A11. *Yes. As an addition to support CSW activities.*

Q12. Will existing 20mph limit / zones be reviewed to find out if they meet the criteria? Will action be taken to make changes to those that do not?

A12. *No, however if concerns are raised locally through the Area Board issues system and supported by the Community Area Transport group a reassessment could be considered.*

Q13. How much do 20mph speed limits and zones cost?

A13. *20mph zones and limits vary considerably in size and nature. As such it is difficult to provide definitive costs at this stage. Typically the on ground delivery cost of a 20mph limit covering a village is in the order of £8,000 to £10,000. A typical area wide 20mph zone with physical calming features would cost in the region of £80,000 to £250,000. These estimates exclude the upfront assessment and design costs.*

Q14. How can you tell if a newly implemented 20mph limit has been successful?

A14. *We will undertake ongoing monitoring.*

Q15. Will 20mph simply lead to increased delays to traffic and driver frustration?

A15. *By carefully choosing the areas for 20mph restrictions additional delays to motorists are not anticipated.*

Q16. You are only allowing 20mph limits in streets where average speeds are already below 24mph – what's the point?

A16. *Whilst further speed reduction is likely to be small, the presence of the limit is likely to bring about an overall change in driver attitude and introduce positive community benefits.*

Q17. I do not want a 20mph limit / zone to be implemented where I live – how do I object?

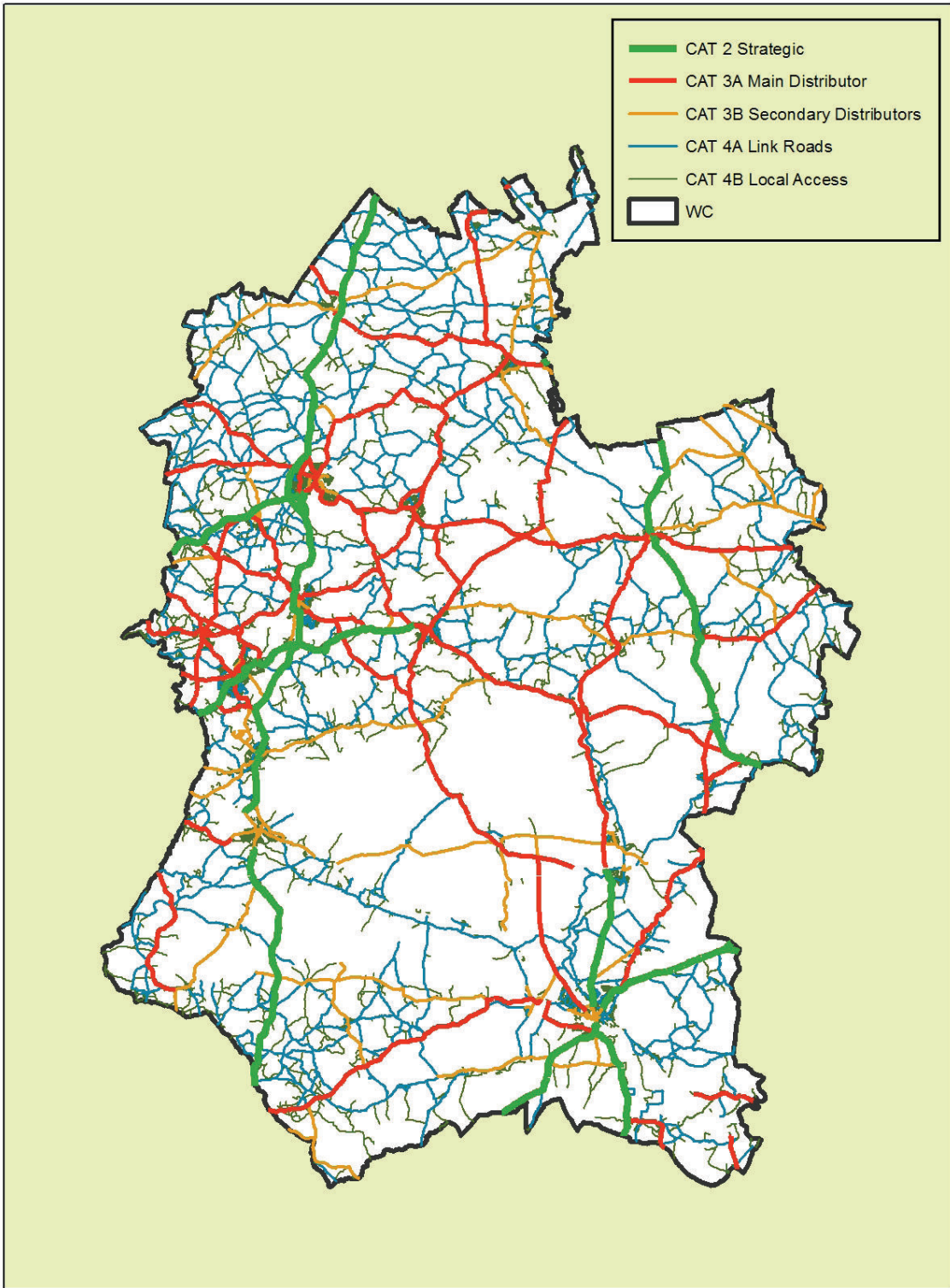
A17. *Any change in the speed limit will be subject to a formal traffic order advertisement at which time objection can be made.*

Wiltshire Council Road Hierarchy

Table taken from the 'Code of practice for Maintenance Management' DETR 2001.

Hierarchy Description	Type of Road / General description	Detailed Description
Motorway	Limited access motorway regulations apply.	Routes for fast moving long distance traffic. Fully grade separated and restrictions on use.
Strategic Route Category 2	Trunk and some Principal "A" roads between Primary Destinations.	Routes for fast moving long distance traffic with little frontage access or pedestrian traffic. Speed limits are usually in excess of 40 mph and there are few junctions. Pedestrian crossings are either segregated or controlled and parked vehicles are generally prohibited.
Main Distributor Category 3A	Major Urban Network and Inter-Primary Links. Short – medium distance traffic.	Routes between Strategic Routes and linking urban centres to the strategic network with limited frontage access. In urban areas speed limits are usually 40 mph or less, parking is restricted at peak times and there are positive measures for pedestrian safety.
Secondary Distributor Category 3B	Classified Road(B and C class) and unclassified urban bus routes carrying local traffic with frontage access and frequent junctions	In rural areas these roads link the larger villages and HGV generators to the Strategic and Main Distributor Network. In built up areas these roads have 30 mph speed limits and very high levels of pedestrian activity with some crossing facilities including zebra

Hierarchy Description	Type of Road / General description	Detailed Description
		crossings. On street parking is generally unrestricted except for safety reasons
Link Road Category 4A	Roads linking between the Main and Secondary Distributor Network with frontage access and frequent junctions.	In rural areas these roads link the smaller villages to the distributor roads. They are of varying width and not always capable of carrying two way traffic. In urban areas they are residential or industrial inter- connecting roads with 30 mph speed limits random pedestrian movements and uncontrolled parking.
Local Access Road Category 4B	Roads serving limited numbers of properties carrying only access traffic	In rural areas these roads serve small settlements and provide access to individual properties and land. They are often only single lane width and unsuitable for HGV. In urban areas they are often residential loop roads or <i>cul de sac</i> .



Maintenance Road Class

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Wiltshire Council
Where everybody matters

0 1.25 2.5 5 7.5 10 Miles





Will a campus use sustainable materials and renewable energy?

Where the council are looking to build or refurbish any building specific reference to sustainable and sensitive building methods will be made. In addition, the council will expect any new build or refurbishment to have considered the long-term operational sustainability and to ensure there is minimal impact on the environment.

The aspects noted above will need to be demonstrated through both the formal consideration and approval process involving the area board and Cabinet, as well as during the official planning phase of the proposal

Would you like to know more?

Have a look at the community campus page on the Wiltshire Council Website that interests you:

<http://www.wiltshire.gov.uk/communitycampuses.htm>

or do an internet search for: 'Wiltshire Community Campus'.

If you would like your organisation to be involved there are a number of ways you can find out more information:

- Look out for the two rounds of public consultation that will be taking place in each campus area
- Email any queries/ information requests to CampusConsultation@wiltshire.gov.uk
- Contact the team by telephone on 01225 718350

Community campuses in Wiltshire for the community in the community by the community



Foreword and introduction

We are committed to putting communities at the heart of every decision we make and making it easier for people to get the services they need. Campuses offer a local and innovative way to help us achieve this.

We will be investing in campus projects across Wiltshire because we believe that they will not only improve services but over time lead to savings by reducing the number of buildings we have to maintain.

Jane Scott OBE

Leader of Council

The aim of this booklet is to provide information about the community campuses programme and to inform potential partner organisations, stakeholders and user groups

Inside this booklet you will find:

- **details of useful local contacts**
- **a general overview of the programme**
- **suggestions on how you can be involved**
- **where to go with questions.**

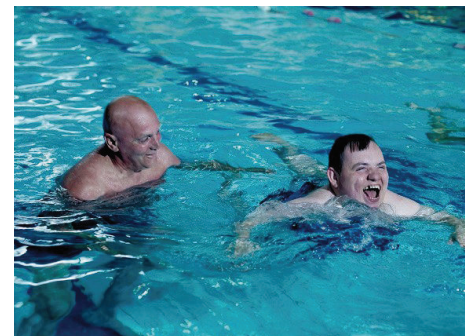


Will there be facilities for disabled people?

The campus and all its facilities would be fully accessible for disabled users, and where possible above and beyond the standard statutory building requirements. This includes the swimming pools, libraries, community space and other leisure facilities.

The development of campus proposals provides the opportunity for considering how services are currently provided, if and how improvements can be made.

The shadow COB will work with local representatives from the community who have an interest in making the facilities as accessible possible.



Who will use the shared desk space?

Shared desk space will be for use by community-based council and partner staff working in the area. For example social workers or neighbourhood policing team staff, or other partners.

Further desk space may be available for other partners such as local town and parish councils or voluntary and community sector groups. It is intended that a shadow COB would consider this aspect of co-location and make recommendations.

However, as well as desk space for council staff and partners, every campus will have some community IT provision that may be used by anybody.



Will the community be running the Campuses?

The council is exploring potential community-led campus management. This is currently being tested through the shadow COBs

The council will retain responsibility for council services until such time as an alternative model is agreed.

Will all services and facilities be put into a campus?

There are a number of benefits in co-locating services in one place. The services provided within any campus will be defined by community need and advised through the consultation process and work done by the shadow COB.

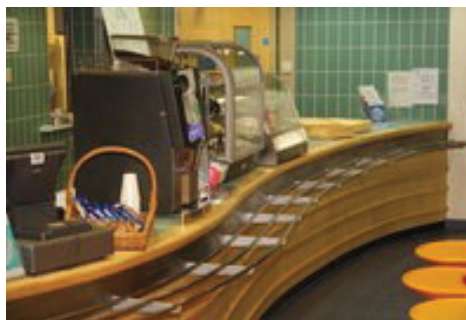
Will GP surgeries be replaced by one at a campus?

GP surgeries are primarily privately-run businesses which would not be replaced by a community campus.

However, with the agreement of the shadow COB, we would continue to explore opportunities with the health sector regarding their involvement in a campus.

How much will it cost to use the facilities?

The fees have yet to be determined however they will be as simple and effective as possible, whilst acknowledging that each relationship with a partner or user group will be different.



What is a campus?

A campus is a building, or buildings, in a community area where people can access local services. Campuses could be made up of new or existing buildings or a mixture of the two. One of the main ideas behind campuses is to create flexible space which can be used more efficiently for a variety of purposes and by a variety of people or organisations.

Community campuses will be developed by local people to ensure each campus is as individual as the community it serves. What a campus will look like, what services will be provided, or where it will go, will be community led and subject to extensive consultation with local people and partners.



What will be in a campus?

All campus buildings will include, as a minimum:

- a single point of contact
- community space
- accessible community IT
- catering facilities
- personal care facilities
- office and meeting space for Wiltshire Council officers and other partners

Other services, for example libraries, leisure centres and youth and learning disability services, could be included in a campus, along with facilities for individuals to meet with specialist services such as housing, planning, revenues and benefits and any others that offer specific advice.





Why is Wiltshire Council developing campus proposals?

The aim of a campus proposal is to make maximum and efficient use of the council's buildings – both new and existing – and to create campuses that deliver more for local communities.

The council has a number of aging and low-quality buildings which cost a large amount of money to maintain and are not environmentally sustainable – campuses will save money in the long term enabling the council to invest in frontline services rather than inefficient buildings

The council is also exploring alternative models of operating its services which includes the potential for local communities to have a say in how their services are managed

What are the benefits of a campus?

- people will have better access to the services designed for their community area
- open door policy for public, private and third sector organisations that may wish to explore partnership opportunities on campus sites
- improved service delivery at lower cost which will be more sustainable in the longer term
- space and support available for community groups, from a local luncheon club, to a neighbourhood gardening club
- opportunities for events that bring communities together like competitions and informal interest groups
- fit for purpose buildings that are designed to meet the current need but also with the flexibility to meet future requirements as well
- working with communities and partners to develop an effective and coherent volunteering policy



Who will decide what goes into a campus?

In short, you will. The campuses are being designed by the communities they are going to serve.

This will be done by establishing a shadow Community Operations Board (COB) for each community area.

What is a shadow COB?

Shadow COB stands for shadow Community Operations Board. The shadow COB will work under the auspices of the area board who will decide its membership following expressions of interest from individuals.

Each shadow COB will be made up of representatives from a number of areas/organisations in the community, such as:

- town and parish councils
- education and young people
- a variety of user and community groups
- the wider community

What is the role of a shadow COB?

The role of the shadow COB will be to influence, recommend and consider the detail of the emerging campuses, looking at its facilities both in terms of how they are designed and how they will operate on a day to day basis. It is through these recommendations and considered proposals that the exact specifications, from the campus location right down to fixtures and fittings can be determined.

To enable the shadow COB to reach agreed and informed decisions they will be pivotal in consulting with and engaging the local community.

Bradford on Avon Community Area Joint Strategic Assessment

Subject:	Community Area Joint Strategic Assessments
Officer Contact Details:	Aimee Stimpson, Associate Director of Public Health Aimee.Stimpson@wiltshire.gov.uk 0300 0034566
Weblink:	http://www.intelligenetwork.org.uk/joint-strategic-assessment/
Further details available:	Wiltshire Intelligence Network http://www.intelligenetwork.org.uk/

The JSA for Wiltshire 2012-13 was published in late 2012 on behalf of the Public Services Board (PSB). You may recall this was made possible by the contributions made by each of the thematic delivery partnerships – health and wellbeing, local economic partnership, children and young people’s trust, community safety, housing, transport, local nature partnership, and resilient communities.

The value of local data and evidence meant we supplemented the JSA Wiltshire with 20 individual local community area assessments. The community area JSAs, first published in 2011, added to our local knowledge and helped us and communities focus on the real issues in their local area. As part of the JSA programme, the Community Area level assessments (CAJSAs) are in the process of being updated this year, these will provide updated data about our local communities across the ten chapters.

The CAJSAs have taken on board feedback from Councillors, officers, organisations and feedback from our community events (held in 2012) and will build on the existing document and include more information on changes; trends; qualitative survey data (such as the results from the What Matters to You survey 2013) and other primary research such as the Census 2011.

We also intend to address some gaps in the first community area JSAs by including two new chapter’s one covering leisure, and a second chapter art and culture which aligns the CA JSAs with community plans. The assessment will follow a similar structure to the JSA Wiltshire 2012-13 version, and will include a chapter written by each thematic delivery partnership (TDP).

We aim to publish the CA JSAs at a second round of community events between January and April 2014 and have discussed these plans at the Chair of the Area Board meeting and also met with Area Board managers. We are currently in the process of agreeing dates for each community event. The date for the Bradford on Avon event has been provisionally set for Thursday 13 February 2014 at St Laurence School.

For more information on the JSAs please visit the Wiltshire Intelligence Network website <http://www.intelligenetwork.org.uk/joint-strategic-assessment/>

WILTSHIRE COUNCIL

AGENDA ITEM NO.13

BRADFORD ON AVON AREA BOARD
18 SEPTEMBER 20134

COMMUNITY ASSET TRANSFER

Nursery Field, Bradford on Avon

Executive Summary

This report deals with an application for the transfer of Nursery Field, Bradford on Avon to be transferred to Bradford on Avon Preservation Trust in accordance with Wiltshire Council's Community Asset Transfer Policy.

Proposal

The Area Board is asked to consider an application submitted by Bradford on Avon Preservation Trust for the transfer of Nursery Field, Bradford on Avon. The applicants' proposal is set out at Appendix 2.

Reasons For Proposal

This proposal supports and implements Wiltshire Council's Community Asset Transfer Policy.

Recommendation

To approve the transfer subject to the matters referred to in paragraph 9 of the report.

Peter Dunford
Bradford on Avon Community Area Manager

BRADFORD ON AVON AREA BOARD
18 SEPTEMBER 2013

COMMUNITY ASSET TRANSFER

Nursery Field, Bradford on Avon

Purpose of Report

1. The Area Board is asked to consider an application submitted by Bradford on Avon Preservation Trust for the transfer of Nursery Field, Bradford on Avon (see plan attached at Appendix 1). The applicants' proposal is set out at Appendix 2.

Background

2. Wiltshire Council is supporting the principle of the transfer of community assets in order to empower and strengthen local communities. The Council believes that transferring appropriate public assets to communities leads to more responsive services that better meet local people's priorities.
3. Transfer of an asset can also provide the opportunity to lever more resources into a community and provide a more accessible and responsive base from which to deliver local services.
4. A community group or organisation can benefit from greater financial stability and build confidence through having ownership (or long term security through a lease) of a physical asset. This financial sustainability can help the organisation become less dependent on grants, provide security for further borrowing and opportunities for further growth.
5. Typically, organisations that would be considered appropriate are Voluntary and Community Groups/Associations, Town or Parish Councils, Trusts or Charities, or Social Enterprise Groups.

The application before the Area Board

6. The application from Bradford on Avon Preservation Trust is attached at Appendix 2 and relates to the transfer of Nursery Field, Bradford on Avon.
7. The application was submitted in accordance with the Council's application process and meets the requirements for consideration by the

Area Board.

8. The Community Area Manager has consulted with Strategic Property Services, who have undertaken appropriate consultation with service departments across the Council. Local consultation has been undertaken by the applicant in accordance with the application checklist and the outcome of the consultation is included within the application. Cllr Ian Thorn, the local member, has been appraised.

The views of Council officers

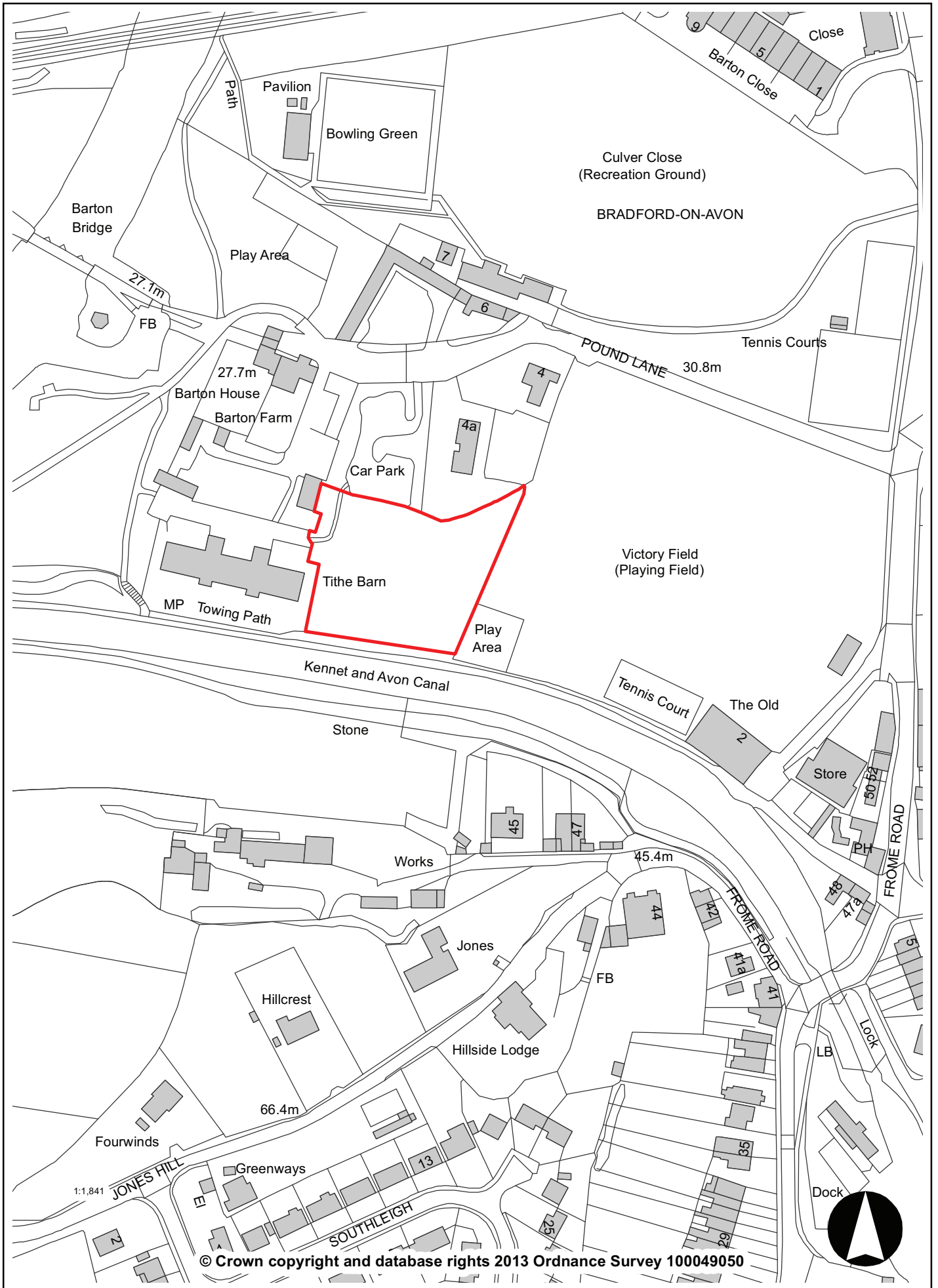
9. On behalf of the Council, Strategic Property Services (who have overall responsibility for the Council's estates and property) has provided the following observations to the Area Board.
 - 9.1 The southern and eastern boundaries of the land are defined by stone walls. The western boundary is defined by fences and buildings. Part of the northern boundary is defined by fences but the remainder is undefined. Therefore, the plan is indicative and the precise boundary is to be agreed after a site survey has been carried out.
 - 9.2 Access to the Tithe Barn and Barton Farm Country Park from the Wiltshire Council pay & display car park on the land to the north is via a path which crosses the land.
 - 9.3 The land is to be transferred on the standard basis. This is that there will be a covenant restricting use of the land to community purposes. If the land should cease to be used for this purpose it will revert to Wiltshire Council.
 - 9.4 The land has no value other than as amenity land and Bradford on Avon Preservation Trust will take over maintenance. Therefore, financial implications are limited to the maintenance cost previously incurred by Wiltshire Council being transferred to Bradford on Avon Preservation Trust.

Recommendation

10. To approve the transfer subject to the matters referred to in paragraph 9 above.

Peter Dunford

Bradford on Avon Community Area Manager



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Form CAT01

Community asset transfer: application

Your details

Your Organisation	<i>Bradford on Avon Preservation Trust</i>
Contact name	<i>SIMON RELPH</i>
Position held	<i>Member Of Committee of Management</i>
Address	<i>Barton Farm Pound Lane Bradford on Avon WILTS</i>
Postcode	<i>BA15 1LF</i>
Telephone	<i>01225 964905</i>
Email	<i>simonrelph@onetel.com</i>

Your proposal

(please complete Checklist CAT02 before filling in the following form)

Details of asset

Please include exact location, address, postcode, size, boundaries, access points and a map if possible

Land known as Nursery field (not including WCC Car park) between Tythe Barn and Victory field

Summary of proposal

Why do you want the asset and how will this benefit the local community?

We want to plant a Community Orchard there and to use the field as a support area for what we hope will be an increased number of community events in the Tythe Barn. In this connection the Trust is negotiating with English Heritage to take over the day to day management of the Tythe Barn

Community use

Please explain how the asset will be used
(Please refer to questions 5-8 in the checklist - CAT02)

The fruit that is produced from the orchard will be available to be picked by the community or distributed to it. Part of the field will be used as a support area for Community events in the Tythe Barn.

Suitability for purpose

Please explain why this asset is suitable for the intended purpose
(Please refer to questions 5-8 in the checklist - CAT02)

The field is currently not much used – once a year the Bradford Lions use bits of it for their annual Car Boot Sale which they will still be able to – and its aspect is very suitable for the intended purpose. There is no electricity, water or drainage but it would not be needed for this purpose. There is a water supply close enough for occasional watering of the trees if needed.

Community support and consultation

Please set out who you have consulted about your proposal and how you have addressed any concerns raised
(Please refer to questions 9-14 in the checklist - CAT02)

We have approached the Town Council who have unanimously supported our proposal. We have asked Climate friendly Bradford who have experience in this field to partner us in the planting of the Orchard. We have been in touch with Link2Nature and through them with the Wiltshire Wildlife Trust and their off shoot Food Champions and attended conferences arranged by both. So far there have been no concerns raised. The Wiltshire garden trust are very keen to be involved as well

Legal issues

Please set out how you will address any legal, planning, insurance and health and safety matters associated with the asset
(Please refer to questions 15-18 in the checklist - CAT02)

There are few legal issues. We are establishing who exactly is responsible for the Party Walls and seek to see that they are in good repair before the transfer takes place. There are established trees on the site and we are taking advice about any health and safety issues that their presence may give rise to.

Financial matters

How will you fund running costs and maintenance? Are you willing to pay for the asset?
(Please refer to questions 19-23 in the checklist - CAT02)

The Bradford on Avon Preservation trust already maintains the adjacent farmyard and is in negotiation with English Heritage about taking over the maintenance of the land around the Tythe Barn. The fruit trees themselves will be looked after by the Volunteers who plant them and the land around them maintained by a modest extension of the existing maintenance contract for the Farmyard. The Trust is willing to accept this cost.

Future management

How will you manage the asset and ensure that it continues to contribute to the wellbeing of the local community in the future?
(Please refer to questions 24-27 in the checklist - CAT02)

We are confident that Volunteers can achieve the necessary maintenance of the Orchard. A team of volunteers who meet once a month currently carries out maintenance work in the Country Park and the Trust runs a similar team that looks after other green and garden spaces. They all look forward to this extension of responsibilities. The trust already has a Committee of management that meets monthly and it also runs a Landscape committee which will have particular responsibility for the orchard.

DECLARATION

I confirm that the details included in this application are correct

Signed:

Name (please print):

Date:

Community asset transfer: checklist

	Question	Yes	No	Note
Community use	1. Is the asset to be provided for a public purpose?	yes	<input checked="" type="checkbox"/>	<i>Other than in exceptional circumstances, the Council will only dispose of assets for private or commercial use by way of open market sale</i>
	2. Will the asset be hired or used by third parties?	<input type="checkbox"/>	no	<i>If 'yes' your application should set out how this will work</i>
	3. Will your organisation supervise use of the asset?	yes	<input type="checkbox"/>	<i>If 'no' your application should explain how use will be supervised</i>
	4. Will the public have access to the asset?	yes	<input type="checkbox"/>	<i>If 'yes' your application should set out how your liabilities will be covered</i>

	Question	Yes	No	Note
Is the asset fit for proposed use?	5. Is it big enough?	yes	<input checked="" type="checkbox"/>	<i>The Council will only transfer assets that are fit for purpose</i>
	6. Is it in the right location?	yes	<input checked="" type="checkbox"/>	<i>The Council will not transfer assets that increase unnecessary car use</i>
	7. Is it safe?	yes	<input checked="" type="checkbox"/>	<i>The Council will not transfer assets that are unsafe</i>
	8. Does it have utilities? (Water, electricity, drainage, etc)	<input type="checkbox"/>	no	<i>If 'no'- your application should explain if they are needed</i>

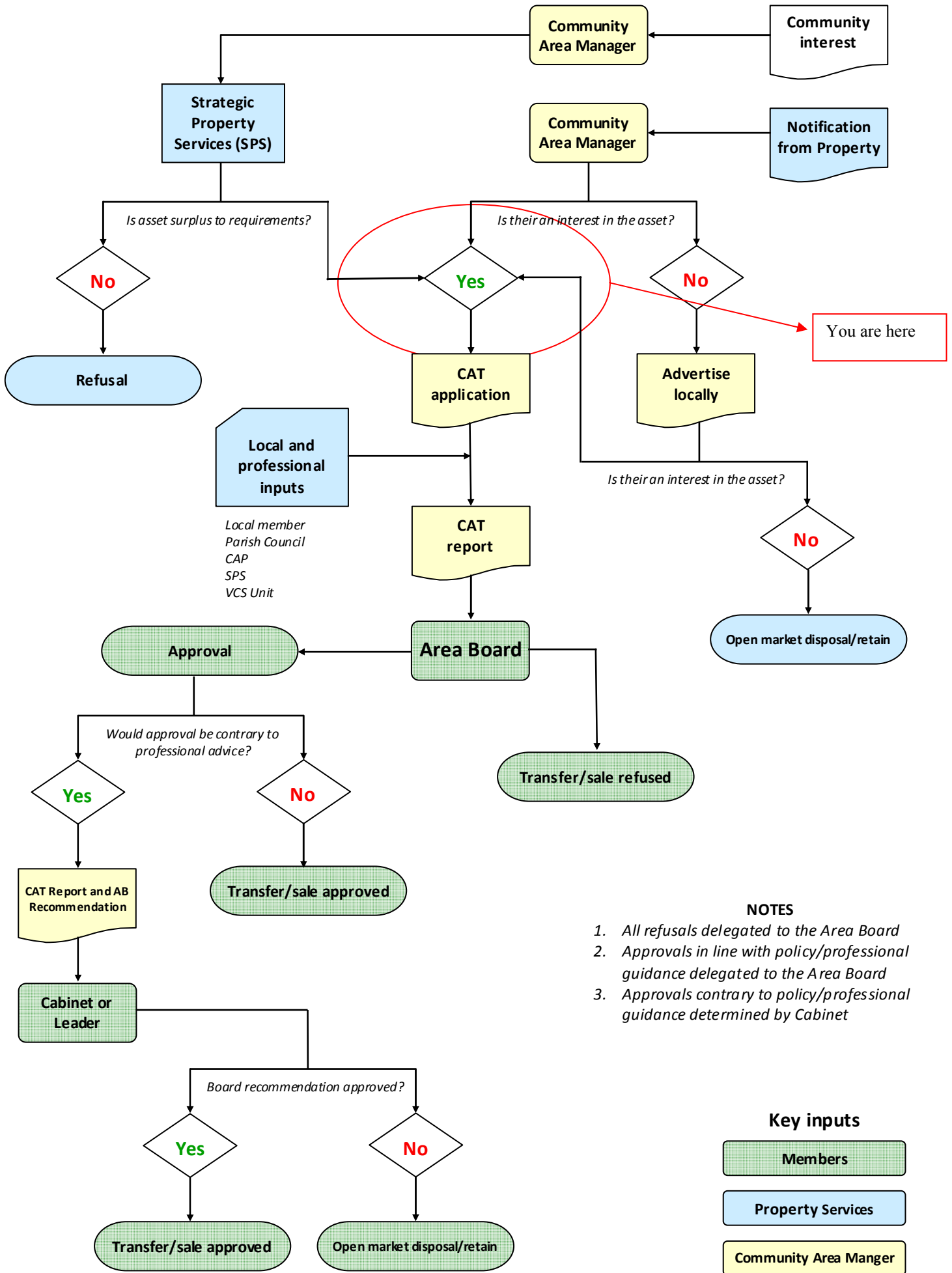
	Question	Yes	No	Note
Community Support and consultation	9. Have you consulted nearby residents?	yes	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	10. Have you consulted adjoining owners?	yes	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	11. Have you consulted others affected by the proposal?	yes	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	12. Have you consulted the local Wiltshire Councillor?	yes	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	13. Have you consulted the local Parish Council?	yes	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	14. Is there community support for the change of use?	yes	<input type="checkbox"/>	<i>If 'no' - consider carefully whether you wish to proceed with your application</i>

	Question	Yes	No	Note
Legal	15. Are there any covenants or other legal constraints?	<input type="checkbox"/>	no	<i>If 'yes' your application should explain implications</i>
	16. Does the proposed use require planning consent?	<input type="checkbox"/>	no	<i>If 'yes' your application should explain implications</i>
	17. Have you considered insurance cover?	yes	<input type="checkbox"/>	<i>If 'no' your application must explain implications</i>
	18. Have you assessed health and safety liabilities?	yes		<i>Your application must explain how you will deal with risks and liabilities</i>

	Question	Yes	No	Note
Finance	19. Can you meet all conversion costs?	yes	<input type="checkbox"/>	<i>If 'no' your application should explain how funding will be provided</i>
	20. Can you meet all capital maintenance costs?	yes	<input type="checkbox"/>	<i>If 'no' your application should explain how funding will be provided</i>
	21. Can you meet all day-to-day running costs?	yes	<input type="checkbox"/>	<i>If 'no' your application should explain how funding will be provided</i>
	22. Will you use the asset to generate income?	<input type="checkbox"/>	no	<i>If 'yes' your application should provide further details</i>
	23. Will any third party be assisting with the costs?	yes	<input type="checkbox"/>	<i>If 'yes' your application should provide further details</i>
	24. Do you have any contingency funds?	yes	<input type="checkbox"/>	<i>If 'no' your application should set out how you will deal with contingencies</i>
	25. Are you prepared to pay for the asset ?	<input type="checkbox"/>	no	<i>If 'yes' your application should set out your offer</i>

	Question	Yes	No	Note
Management	26. Will you manage the asset?	yes	<input type="checkbox"/>	<i>If 'no' your application should set out who will manage the asset.</i>
	27. Will a management committee be set up?	yes	<input type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>
	28. Will users of the asset be involved?	yes	<input type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>
	29. Will someone be employed to manage the asset?	yes	<input type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>

Community Asset Transfer



NOTES

1. All refusals delegated to the Area Board
2. Approvals in line with policy/professional guidance delegated to the Area Board
3. Approvals contrary to policy/professional guidance determined by Cabinet

Key inputs

